

CUMBERLAND TOWN COUNCIL

May 4, 2016 at 7:00 pm

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by Council President Joe Siefker.

ROLL CALL was taken by Clerk Treasurer, Erica Salmon. Present were Council President Joe Siefker, Vice President, Anna Pea; Council Members Mark Reynold, and Brian Gritter. Absent was Nicole Bell. Also present were Town Manager, April Fisher; Clerk Treasurer, Erica Salmon; Director of Utilities, Steve Yagelski; Director of Planning, Christine Owens; Streets Supervisor Ben Lipps; and Attorney, Dan Taylor; and Chief Michael Crooke. Minutes were taken by Deputy-Clerk Treasurer, Jill Hendley.

CONSENT AGENDA

Claims Register

April 6th meeting minutes

April 20th minutes will be presented at a later time.

Motion and second to approve Consent Agenda
by Pea and Gritter. **APPROVED 4-0**

CITIZENS COMMENTS (Maximum 5 minutes)

Ted Brindle – 12215 Sunrise Drive – Warbird Expo will be held on June 17th & 18th there will be a presentation to honor veterans to be held on June 18, 2016 at 11:00 a.m. Admission and is free, there is a charge for parking.

Planning Commission Town Ordinances – Brindle mentioned that Christine Owens has done a good job on the Board. His concern is that enforcement is not consistent. His suggested resolution is to come up with a “cliff notes” summary of ordinances that citizens will encounter on a day to day basis with references to the complete ordinances. Brindle suggested that there be a section specific to Hancock and Marion counties. Pea added that it would be beneficial to explain the boundaries of Cumberland on the publication. Brindle said that would be good information to post on the Next Door website. Reynolds- thanked Ted about bringing up Next Door idea.

Brindle also mentioned several enforcement ideas that citizens can take, such as removing illegal signs and reporting work that does not have proper permits. Reynold commended Brindle on his presentation as a good citizen of the community. Pea expressed her agreement with the “cliff notes” idea. Owens also agreed and stated that she has started some flyers already.

Siefker welcomed local boy scouts who were present to earn their merit badges.

STAFF REPORTS

Karen Lightbourne/Mayors Neighborhood Liaison

Lightbourne thanked the Board for coming to the Warren Pride event. Volunteers collected 4.5 tons of trash. Updated zoning is in effect for Marion County and new website for zoning codes in effect as of April 1, 2016.

Sugar Creek Fire Department

Currently into next phase for new fire station relocating to US 40 and 500W. This will cut response times to 2 minutes. They are adding a new ambulance and will be in service next week. Thanked Utilities department for working on insurance updates. Asked what info he could bring to future council meetings. Siefker said any info is good, and info on any changes too. They are going through a hiring process to get new paramedics.

April Fisher, Town Manager

The new Town Gable sign is now up. Thank you to Renee Michael for working on this. Working to get lights on it. Planning Commission met regarding sign ordinance. Buck Creek Trail is under budget for right of way. Christine and April met with Commission about grant to replace town signs that were faded. Will know results in mid-May.

Hearing for Annexation on May 24, 2016. Storage Express Hearing that same evening
Founder's Day June 25, 2016, National Trails Day June 4, 2016.

The Police Department had a leak issue and we are working on it. A bid for new carpet that is flooded has been submitted. Going to try to do carpet tiles so they can be replaced as needed--Renee Michael looking in to it.

Pot holes on streets are being patched.

There was a sign vandalized on the trail--Getting quotes. Staff is working on getting water on at parks. Discussed changes to staffing salaries, wages and job titles. Renee Garard-has not had a raise and doing great work, making sure bills are paid and checks on the apartments. Brandon Dillingham-supports Ben Lipps with Streets Department and steps up to plate and requested a raise to 12.22/hr. Renee Michael's title of job/new role, Director of Communications and Manager of Events to be corrected on Salary Ordinance. Ben Lipps--Streets and Parks Superintendent, works hard, a great leader and deserves raise. He finds new ways to do his job so the Town can save money. Request he receive a raise to \$55k/yr.

Motion and second to approve changes to staffing salaries, wages and job titles as recommended by April Fisher with Dillingham and Garard changes effective 1/1/2016 and Lipps change effective immediately by Gritter and Reynold. **APPROVED 4-0**

Chief Michael Crooke

Body Worn Camera Grant application was completed 2 days early and was submitted. Next step won't occur until October. Chief was asked to be on selective board in Atlanta and will be gone next week. Joe and Anna said it was impressive that our Chief has been asked to be on boards throughout the country.

OLD BUSINESS

Consideration of Ordinance 2016-6 Ordinance Amending Employee Handbook –

Hours worked and Overtime Threshold for CPD Officers.

Dan Taylor, Attorney

Police Department overtime 40 hours and that the law allows 84 hours to be threshold. Chief asked for change that would change appropriate sections of Handbook.

Motion and second to approve 2016-6
by Gritter and Pea. **APPROVED 4-0**

Update on Roads Engineering Contract

Ben Lipps, Street and Parks Superintendent

Changes to legal in contract and got changes except for one. Will meet tomorrow and keep the Board updated. Siefker asked for Lipps to let him know of any issues.

NEW BUSINESS

Introduction of New Reserve Officers

Michael Crooke, Police Chief

December of last year CPD received 56 applications for new reserve officers. Aaron Hawthorne, John Cline, Dave Foust, and Terra Callahan have completed their training and had their badge pinning last week. Crooke welcomed and congratulated them.

Introduction of Ordinance 2016-7 Salary Ordinance Amendment

April Fisher, Town Manager

Fisher asked council to amend the Salary Ordinance to reflect changes passed earlier in the meeting.

Motion and second to Suspend Rules for immediate vote on 2016-7
by Gritter and Pea. **APPROVED 4-0**

Motion and second to approve 2016-7
by Gritter and Pea. **APPROVED 4-0**

Founders Day Presentation

Renee Michael, Dir Comm. / Events

Presented to the Town Council examples of flyers and advertisements for the event. Town of Cumberland has launched an effort to have 3 events this year instead of one. Council has asked for a plan for events, such as a slogan and logo. Michael presented a logo, slogan and several examples of marketing materials and flyers. Billboards will go up 4wks prior to Founder's Day event. Founders Day Parade at 10:00 a.m., entertainment all day, Silly Safari, Beer tent, Clogging, dunk tank with a council member or police officer. First time for fireworks in Cumberland. Lipps is working on logistics and Owens working on getting permits.

Founders Day Presentation

Renee Michael, Dir Comm. / Events

Cumberland App - Will include events, health, safety, bills, etc. App will include push notifications for emergencies etc. Will launch on May 25th. Banners and yard signs will be displayed.

COUNCIL COMMENTS

Mark Reynold said that the billboards are a tremendous amount of work thanked Michael. Said the state website for the bicentennial torch relay is phenomenal. Expressed that it would be a shame if the torch doesn't

Anna Pea: Council member Nicole Bell requested for the Town to sponsor a bike ride benefit for breast cancer and \$100 to donate via promo fund.

Motion and second to donate \$100 to Midwest Maniacs charity ride
by Reynold and Gritter. **APPROVED 4-0**

ADJOURNMENT

8:09 p.m.