

# CUMBERLAND TOWN COUNCIL MINUTES

March 16<sup>th</sup>, 7:00 pm minutes will be presented at the  
April 6<sup>th</sup>, 2016 Meeting



Town Council  
Joe Siefker, Council President  
Anna Pea, Council Vice  
President  
Nicole Bell, Council Member  
Brian Gritter, Council Member  
Mark Reynold, Council  
Member

Clerk Treasurer  
Erica Salmon

Town Manager  
April Fisher

Police Chief  
Michael Crooke

Director of Planning &  
Development  
Christine Owens

Director of Utilities  
Steve Yagelski

Superintendent of Streets  
Ben Lipps

Director of  
Communication/Events  
Renee' Michael

## CALL TO ORDER & PLEDGE OF ALLEGIANCE

- Councilman, Anna Pea called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

## ROLL CALL

- Jill Hendley, Deputy Clerk Treasurer called the roll Councilmen Nicole Bell, Councilman, Mark Reynold and Vice President Anna Pea were in attendance. Absent from the meeting - Council President Siefker and Councilman, Gritter. In addition the following were also in attendance; Town Attorney, Dan Taylor, Chief of Police, Mike Crooke, Town Manager, April Fisher, Administrative Utilities Assistant, Renee' Garard and Director of Communications & Events, Renee' Michael.

## \* CONSENT AGENDA

- Council Vice President, Anna Pea presented the Consent Agenda and Councilman Mark Reynold entertained a motion to approve, Councilwomen, Nicole Bell seconded the motion. Motion carried 3-0
  - February 17, 2016 - Minutes
  - Claims Register February 2016
  - Invoices Over \$5,000.00

## CITIZENS COMMENTS (*Maximum 5 minutes*)

- There were no citizens with comments

## STAFF REPORTS/UPDATES

- Ryan Edgell from Edge Information Technologies was in attendance to afford the Council a chance to ask questions regarding their IT issues with their new Surface Pro's. Ryan also provided the general and emergency contact information.
- April Fisher, Town Manager supplied a written report and an overview of that written report.
- Michael Crooke, Police Chief presented accommodation certificates to staff and Policeman involved in various situations over the course of the last year and a half. Council expressed their appreciation for all those involved.

## OLD BUSINESS

- There was no old business to report

## NEW BUSINESS

- The following Ordinances were introduced, a motion was entertained by Mark Reynold to approve and Nicole Bell seconded; **motion carried 3-0**.
- Introduction of Ordinance **2016-02**  
Order Adopting Internal Control Policy
- Introduction of Ordinance **2016-03**  
Ordinance Amending Employee Handbook -  
Unused compensatory time upon termination
- Introduction of Ordinance **2016-04**  
Ordinance Amending Employee Handbook -  
Benefits during active military leave
- Introduction of Ordinance **2016-05**  
Order Adopting Materiality Policy

Dan Taylor, Town Attorney

- April Fisher, Town Manager introduced the contract for renewal for Brian Knapp, realtor, by consensus vote the contract renewal was approved
- Chief Crooke gave a presentation of Safe Exchange Space to the Council for approval. Chief Crooke recognized Chris Etherton as being pro active and coming up with this idea and information. There will be two parking spaces at Town Hall reserved for this. Safe Exchange Spaces allows parents to pick up and drop off their children in a safe environment as well as ordering vendors such as Amazon, Craigslist etc. Chief also gave a presentation of information regarding HC Major Case Squad. In addition there were several officers recognized for their outstanding performances.

- **COUNCILOR COMMENTS**

- Councilman Mark Reynold complimented staff on their professionalism and their attention to details. Vice President Anna Pea complimented the new Town Manager, April Fisher and the staff on how well everyone is adapting.
- Councilmen Reynold asked staff to check on a payment for our annual donation to HUNI of \$100.00 passed by the Council on a yearly basis.
- Council Vice President, Anna Pea and Councilman, Mark Reynold made a donation of \$20.00 each to the collection for the books that are being purchased for the Happy Feet Daycare here in Cumberland.

**FUTURE AGENDA ITEMS**

- Council and Staff will be coming together to have Work Sessions for the next two Council Meetings. These dates are April 6<sup>th</sup> and April 11<sup>th</sup>.

**ADJOURNMENT**

The meeting was adjourned at 7:45 pm