

CUMBERLAND TOWN COUNCIL

August 5, 2015 at 7:10 pm

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by Council President Joe Siefker.

ROLL CALL was taken by Clerk Treasurer, Erica Salmon. Present were Council President Joe Siefker, Vice President, Anna Pea; Council Members Mark Reynold, Brian Gritter and Nicole Bell. Also present were Town Manager, Andrew Klinger; Director of Planning, Christine Owens; Streets Supervisor Ben Lipps; and Attorney, Dan Taylor. Minutes were taken by Clerk Treasurer, Erica Salmon.

CONSENT AGENDA

Town Council Minutes for July 15th, 2015

Claims Register

Motion and second to approve Consent Agenda
by Pea and Gritter. **APPROVED 5-0**

CITIZENS COMMENTS (Maximum 5 minutes)

None

STAFF REPORTS

Rudy Nylund, Buck Creek fire department

Nylund thanked the town for the opportunity to participate in National Night Out and said the Buck Creek Fire Department will be at Cumberland Arts goes to Market on August 15th.

Andrew Klinger, Town Manager

Klinger stated that staff had a difficult week with the sudden passing of Major James Riddle. Counselling through the town's EAP has been available for employees and will continue to be.

Lipps volunteered to take the lead on National Night Out. Lipps stated that Brad Henshaw did a lot of the planning.

Town Staff participated in a retreat last week hosted at Buck Creek fire department. Staff will continue to develop action items based on discussions held during the retreat.

The town App is complete. The intern who worked on the app is heading back to school. The program will available on Google Play and iTunes in the next few weeks.

Ben Hunter has called a meeting with city officials, town and church officials to talk about next steps in the future of the German Church.

Street projects are wrapped up. Final inspections will be done in the next few weeks.

Pea mentioned that Derbyshire has a spot with very thin asphalt. Lipps has met with BF&S to address this issue and a similar issue in another location. Siefker asked for stripes on buck creek road. Lipps stated that the projects are 14K under budget. Reynold was disappointed that the curbs were not rebuilt on Buck Creek.

Reynold stated that our real estate reps have been rebuffed by German Church real estate reps. Pea stated that the Church representatives has let us know that they want to work with us. She asked that they let that be known publically so we can present a united front the potential developers.

Erica Salmon, Clerk Treasurer

Salmon passed out a financial summary for the first six months of 2015.

- Overall, the unit's expenses for the first 6 months are about 1% (\$20,000) over the planned budget.
- Services and Supplies are generally on track to come in at or under budget for the year.
- Legal Expenses are on track to be as much as \$25k over budget.
- MVH fund has an unfavorable variance of about \$22,000 in payroll for the first 6 months. (This is offset by a favorable variance in circuit breaker credits of about \$94,000.)
- Payroll in the Police department has an unfavorable variance of about \$82,000 for the first 6 months. (This is offset by Public Safety income tax receipts of about \$129,000 above what was planned.)
- Self-insurance expenditures for the first 6 months were about \$450,000. We expect the second half of the year to be less

OLD BUSINESS

None

NEW BUSINESS

Consideration of Ordinance 2015-07
Zoning Ordinance Amendment relating to
Construction within Utility Easements

Christine Owens, Director of Planning

This is a cleanup ordinance that addresses utility easements. The ordinance eliminates all structures in Utility Easements. Landscaping is allowed but has to be approved. This ordinance was recommended by the planning commission.

Motion and second to approve Resolution 2015-07
by Reynold and Gritter **APPROVED 5-0**

Introduction of Ordinance 2015-08
Appropriating Funds for a Twenty Seventh
Payroll and Legal Expenses

Andrew Klinger, Town Manager

This Additional Appropriation is for an unusual situation. Every 11 years there is a 27th pay period in a year. This was planned to budget for 2016. However, the first pay will be on January 1st. Since this is a Holiday, town policy is that the pay will be done on the previous business day, December 31st, 2015. Legal expenses have exceeded expectations due to annexation remonstrations, right of way acquisitions and the German church.

The Additional appropriation of 80K will cover the 27th pay and the additional legal expenses. This will come from our operating balance of 1.5 million as well as increased revenues in the general fund. Funds other than the general funds have sufficient appropriations available for transfer to cover the 27th pay, so no additional appropriation will be necessary.

Introduction of Ordinance 2015-09
Amending the 2015 Salary Ordinance

Andrew Klinger, Town Manager

Lipps has been promoted as a reflection of the work he has been doing. We anticipated raising his pay in 2016. However, we have an opportunity to make that change now due to lower than anticipated circuit breaker credits in the MVH fund. Klinger recommends a \$5,000 boost in his annual salary. That would put him in the range of his current position. Right now he is under the range.

COUNCILOR COMMENTS

Reynold asked for an update on the bridge in Glen Oaks. Klinger answered that once all materials are in the project will begin. The contract has been let. It will be a 2-3 week project. Reynold asked how the funding was approved. Klinger and Taylor answered that it was allowed as an emergency project. Reynold asked that the barricades be more substantial and have a Town of Cumberland sign attached.

Reynold said that Marion County is increasing their storm water fee. Klinger stated that they will not charge Cumberland residents. Reynold asked that we follow up to be sure Cumberland residents are not being charged that fee.

This weekend Reynold toured two vacant properties on Main Street. These properties have been used as multi-family units and are inappropriately zoned. This is a problem for a lot areas in the town. They are currently zoned c3. A variance would be required to use them for residential. We won't support 5 units, we should limit it to 2. We need to contact the realtor and let them know so they can disclose that. Owens will contact IHPC to let them know our position. Reynold would also like to rezone town hall to get the appropriate zoning. Owens suggested that we wait until after the first of the year due to changes in Marion County Staff.

Siefker reminded council that the next scheduled meeting will be a table top emergency disaster preparedness work session that will start at 6.

FUTURE AGENDA ITEMS

Capital Improvement Plan & Sustainability Analysis
Personnel Handbook Revisions
Buck Creek Trail Realignment

ADJOURNMENT 7:50pm