

CUMBERLAND TOWN COUNCIL

February 4th, 2015 at 7:00 pm

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by Council President Joe Siefker.

ROLL CALL was taken by Clerk Treasurer, Erica Salmon. Present were Council President Joe Siefker, Vice President, Anna Pea; Council Members Mark Reynold, Brian Gritter. Nicole Bell was absent. Also present were Director of Planning and Redevelopment, Christine Owens; Town Manager, Andrew Klinger; Director of Public Works, Steve Yagelski; Chief of Police, Michael Crooke; Street Supervisor, Ben Lipps; and Attorney, Dan Taylor. Minutes were taken by Clerk Treasurer, Erica Salmon.

CONSENT AGENDA

Council Minutes, January 21st, 2015
Claim Register
Police Department Taser Purchase

Motion and second to approve Consent Agenda
by Gritter and Pea. **APPROVED 4-0**

CITIZENS COMMENTS (*Maximum 5 minutes*)

Karen Lightborn, Warren Township Representative from Mayor's Action Center (no sign in sheet)– Ms. Lightborn gave a summary of events coming up in Warren Township and Marion County. Summer day camp registration is open. Great Schools initiative information can be found at GreatSchools.org\Indianapolis. Mayor's night out is February 26th.

STAFF REPORTS

Andrew Klinger, Town Manager

Hancock County Community foundation announced a call out for grant applications. A meeting will be held next week. Friends of the Hancock County Pency Trail are looking at grants to provide sources of funding for the next phase of the trail (from the existing end to 500w).

Reynold asked Klinger about the status of the RFQ for streetscape maintenance. Klinger answered that bids last time were considerably higher than what it would cost the town to use internal staff. We would have to sacrifice staff positions to pay for the contract. Reynold estimated that the cost would be \$20-25 thousand. Klinger stated that the bid could be out by the end of next week. Lipps stated that he would like to give contractors two weeks to respond. Reynold emphasized that this was a priority for him and felt that staffed had not met expectations to get the bid out sooner.

Rudy Nylund, Buck Creek fire department

Department went on 1,006 runs in 2014, 134 were in Cumberland. This is up 10-15 from the previous year. About 80% of runs were EMS, the remaining 20% were fire related. Nylund gave the detailed statistics report to include with minutes (attached).

Mike Crooke, Police Chief

Crooke is compiling figures for annual report. This has to be done by hand due to merger of the software program. Crooke will schedule a time with the Hancock County Prosecutor for a meet and greet. Crooke will also meet with Emergency Management directors for both counties to facilitate communication and resource sharing.

FINANCIAL REPORT

Erica Salmon, Clerk Treasurer

Tabled until the next meeting.

PUBLIC HEARING

Consideration of Ordinance 2015-01
Appropriating Additional funds for
Repairs to Town Hall HVAC

Andrew Klinger, Town Manager

Klinger discussed issues with the town HVAC system and the need for repairs. A proposal was submitted by Yorks. Staff requests an additional appropriation of \$25,000 from Public Safety LOIT funds. Klinger stated that a large portion of the repairs will benefit the Police side of the building.

Public comment opened at 7:25

No public comment

Public comment closed at 7:26

Motion and second to approve Ordinance 2015-01 not to exceed \$25,000
by Gritter and Reynold. **APPROVED 4-0**

York's Quality Air - HVAC Proposal in its entirety

Andrew Klinger, Town Manager

Klinger stated that work will probably have to wait for warmer weather to get started. Reynold asked if there was enough to pay for the project with the amount encumbered from 2014 and the additional appropriation approved in Ordinance 2015-01. Klinger answered yes.

Motion and second to approve Yorks Quality Air - HVAC Proposal in its entirety
by Gritter and Reynold. **APPROVED 4-0**

OLD BUSINESS

2015 Street Projects Update

Ben Lipps, Streets Superintendent

Initial estimates from contractor on needed road repairs are much more than the \$150,000 budgeted for street work this year. Contractor BF&S put together a list of priorities with two alternates. Lipps recommended that projects start as soon as possible due to low oil prices. Lipps also mentioned the quality of the roads, long term maintenance and citizens' complaints as reasons to move forward with the projects as listed. Lipps recommends the following projects based on the contractor's report:

- Buck Creek Road "first section"
- Oak Blvd South Drive from 700 west to Woodland East
- Derbyshire
- Bremerton / St. Joseph

Alternates would be Huntington Drive and Hopkins.

The primary list should not require an additional appropriation. Town is getting less MVH money, but maintenance costs and low oil prices could make an additional appropriation to cover more work prudent.

There was discussion about the ownership of Buck Creek Road. Lipps indicated that he is working with Hancock County to make a formal agreement.

Motion and second to approve Staff Recommendations for Road Projects
by Gritter and Reynold **APPROVED 4-0**

Construction inspection contract with BF&S

Ben Lipps, Streets Superintendent

Cover inspections related to street projects as done in prior years. The total cost is not to exceed \$25,000.

Motion and second to approve Construction inspection contract with BF&S
by Reynold and Pea **APPROVED 4-0**

Resolution 2015-01 - Marion County Proposal 250 (Digital Billboards) Andrew Klinger, Town Manager

Reynold asked that staff use the updated resolution. Klinger confirmed the updated version was included in the packets.

Motion and second to approve Construction inspection contract with BF&S
by Reynold and Gritter **APPROVED 4-0**

NEW BUSINESS

Purchaser Representation Agreement

Andrew Klinger, Town

Klinger stated that Brian Knapp from Sperry Van Ness has been helping the town as real estate broker with respect to the German Church Property. Klinger requested that council approve a formal agreement. Klinger stated that any fees would be paid by the seller.

Council Consensus Reached

Consent to file land development petitions involving
property owned by the Town along Municipal Drive

Andrew Klinger, Town Manager

Klinger stated that a new owner of old CVS would like to redevelopment the site. Potential client will has approached us for an easement along municipal drive to be able to maneuver trucks in and out. They are making the petition to IHPC, they need our consent to do so. More negotiation will continue on details. Klinger referenced memo prepared by Owens in packet. Reynold noted the mural on the back of the building. Klinger stated the potential owner is OK with trying to preserve the mural, but may require some electric work that will interfere with a small part of the mural. Reynold stated that developing the site was a priority and the mural could be recreated or enhanced at another location.

Klinger noted an error on the form submitted by property owner, asked the council to amend the form by selecting the first option – easement will be in effect until revoked by DMD. Pea gave Klinger authority to sign amended form on behalf of the council.

Motion and second to approve Consent to file Land Development petition as amended by Reynold and Gritter **APPROVED 4-0**

Codification of ordinances

Andrew Klinger, Town Manager

Klinger stated in the past we have a contracted with AM legal for codifications of Town Ordinances. We have had issues including timeliness with AM Legal. Taylor's firm is able to provide those services. Engagement letter details the services.

Motion and second to approve engagement with Kirtley, Taylor, Sims, Chadd & Minnette for codification of town ordinances by Pea and Gritter **APPROVED 4-0**

Introduction of Resolution for Additional Appropriation of Forfeiture Funds for Police Vehicles

Andrew Klinger, Town Manager

Klinger stated that the past practice for vehicle purchases has been to use forfeiture funds. The additional appropriation request is for \$64,400 to purchase vehicles from fund 270. Notification will be posted for a public hearing.

Taser Purchase – Taser International

Michael Crooke, Police Chief

Crooke stated that Etherton has been overseeing the Taser project. Tasers have a 5 year life span, ours are past their time. Crooke looked at 3 different options, seeking approval for option 1 for purchase of 20 Tasers. This number will replace all full time and reserve officers' Tasers and leave one spare. Option one will give a 5 year warranty and lock in the price for additional Tasers for five years. All Tasers will be replaced at the end of the 5 year plan. Payment for the first year will be \$29,833.75. All payments over the five year period will total \$42,870.70.

Motion and second to approve Taser Purchase, Option One by Gritter and Pea **APPROVED 4-0**

COUNCILOR COMMENTS

Reynolds asked how the new utility billing is going. Yagelski said it goes very well. Anna is notifying each delinquent customer with pre notice before shut off. Forty letters went out and all accounts were paid before shut off.

ADJOURNMENT

8:04pm