

CUMBERLAND SANITARY SEWER UTILITY BOARD

June 6th, 2018 at 6:00 P.M.

Minutes

1. CALL TO ORDER

6:06 p.m.

2. ROLL CALL

3. CONSIDERATION OF MINUTES

*May 2nd, 2018 Minutes—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

4. PUBLIC COMMENTS (Please limit comments to 5 minutes maximum)

None

5. FINANCIAL REPORT

* Invoices More Than \$5,000

- Astbury- Class 3 Certified Operator Oversight- \$12,358.00
- Astbury- Cumberland Pump Replacement -\$6,625.00
- Astbury – D.O. System Replacement - \$8,358.25—Approved 3-0 with a motion made by Lahey and a second from McLaughlin.

* Claims Register—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

6. OPERATIONS UPDATE

Gem Sanitary

- BBC is installing new blower control panels with alarms in the north plant.
- The New Effluent blower and motor are being installed at north plant #1.
- BBC finished rebuilding the 50hp pump at VG lift station.
- Plant and Lift Station operations are within satisfactory levels.
- Ben is working with Umbaugh to prepare for rate studies.
- Ben is working with BF&S to update the construction standards.
- One new development and 2 new sections are asking for services through GEM. There is enough capacity to support these developments.
- TheUSIC agreements for locates have been executed and locates have been handed over toUSIC.
- Havens lift station needs the Ronk replaced with a new phase convertor unit.
- Village green lift station needs a new fog rod. It is malfunctioning and not giving level readings.
- 241 new customers since purchase
- 3% of customers delinquent – 23 customers

Cumberland Sanitary

- Operations are within satisfactory levels
- Ben is seeking quotes for GIS improvements. BF&S has supplied a quote to complete the utilities GIS Build.
- TheUSIC agreements for locates have been executed. Locates have been handed off toUSIC.
- Ben is working with BF&S to update the construction standards.

“The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.”

- The phosphorus removal upgrades will be bid out in June. Wessler is asking permission from the board to proceed with bidding.
- Ben is meeting with engineers to discuss the design for combining the utilities.
- Asbury is repairing the AC unit for the centrifuge PLC cabinet. They have talked with multiple HVAC contractors about pricing.
- The centrifuge building is in bad shape Ben is evaluating it for repairs.

Budget Report

606- Sewer Operating
 Budgeted- \$1,038,639.69
 Expenditures YTD - \$719,362.80

608 Sewer Depreciation
 Budgeted- \$644,688.10
 Expenditures YTD - \$0

615 Gem Sani UTL Operating
 Budgeted- \$928,944.93
 Expenditures YTD - \$255,991.86

617 Gem Sani UTL Depreciation
 Budgeted- \$593,732.05
 Expenditures YTD - \$0

618 Gem Utility Meter Deposit
 Budgeted- \$14,325.31
 Expenditures YTD - \$0

630 Cumberland UTL Meter Deposit
 Budgeted- \$8,826.50
 Expenditures YTD - \$0

607 Sewer Bond & Interest
 Budgeted- \$168,207.38
 Expenditures YTD - \$263,000.00

7. OLD BUSINESS

* Cumberland Phosphorus Removal Bid – Wessler – Kellen Hurst—Approved 3-0 with a motion made by Lahey and a second from McLaughlin to proceed with the bids and to move the July meeting from the 4th to the 11th to continue with the process.

* 2018 Rate Study - Umbaugh - Ben Lipps—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

8. NEW BUSINESS

* Havens L.S. Rotary Phase Convertor - BBC - \$8,425.00 – Ben Lipps—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

* Concrete pad for Gem Polymer system - Kindred Excavation – \$10,500.00 - Ben Lipps—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

* Flygt Pump Gem North Lift Station - Astbury – \$9,305.11 - Ben Lipps—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

* Study to combine Gem and Cumberland Utilities - Triad – \$7,500.00 - Ben Lipps—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

9. BOARD MEMBER COMMENTS

None

10. FUTURE AGENDA ITEMS

- BF&S GIS CONTRACT
- CUMBERLAND I&I
- N. PLANT L.S. PHASE CONVERTOR/OVERCURRENT PROTECTION

11. ADJOURNMENT

6:45 p.m.