

# CUMBERLAND STORM WATER UTILITY BOARD

May 16<sup>th</sup>, 2017 at 6 p.m.

## Minutes

### 1. CALL TO ORDER

6:00 p.m.

### 2. ROLL CALL

The Assistant to the Director of Public Works Katelynn Oleson called roll with Tom Alstott, Jerry Wilson and John Covington present. Also, in attendance was the Director of Public Works Ben Lipps, and Town attorney Dan Taylor.

### 3. CONSIDERATION OF MINUTES

March 28<sup>th</sup>, 2018 Meeting Minutes—Approved 3-0 with a motion made by Covington and a second from Wilson.

### 4. CITIZEN'S COMMENTS

None

### 5. FINANCIAL REPORT

- Invoices more than \$5,000 – None
- Claims Register—Approved 3-0 with a motion made by Covington and a second from Wilson.

### 6. DIRECTOR'S REPORT

- Katelynn, Ben, and Wessler are met to review the annual report and set up MS4 staff training for 2018.
- Ben has continued reviewing the drainage in glen oaks village and has drafted a plan.
- Ben is working on a combined public works constructions standards manual. This will bring all of our standards up to date and make them available in one convenient manual.
- Ben has been training Katelynn more on storm water infrastructure.
- Ben is implementing Mobile311 for storm water. Mobile311 is a map based work order and inspection tracking app and software that will track all ongoing storm water work and problem areas. It will also help steer asset management plans for storm water.
- Ben had 9 inlets repaired in Washington cove that were failing. They were repaired in advance of the roads being paved to prevent infiltration into the storm sewer and sink holes.
- Ben had 2 sinkholes repaired on colmar street.
- Ben was nominated for an outstanding MS4 edgucator award for his work edgucating the community about pond and banks maintenance.
- The Town was nominated for an outstaning MS4 partnership award for its partnership with the Mt. Vernon robotics team.
- Katelynn has been monitoring the following homes under construction for storm water quality:
  - Cumberland Falls- 4 (almost done just monitoring for grass growth)
  - Autumn Woods 2- 25
  - Autumn Woods 3- 9

*“The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or [planner@town-cumberland.com](mailto:planner@town-cumberland.com).”*

## **7. OLD BUSINESS**

\*Glen Oak Village Drainage – Ben Lipps—Consensus to move forward with the bid process

## **8. NEW BUSINESS**

\*2018 Rate Studies – Ben Lipps—Approved 3-0 with a motion made by Wilson and a second from Covington to move ahead with rate study.

## **9. BOARD MEMBER COMMENTS**

None

## **10. FUTURE AGENDA ITEMS**

- Glen Oaks Village Drainage – Ben Lipps

## **11. ADJOURNMENT**

6:21 p.m.