

CUMBERLAND STORM WATER UTILITY BOARD

March 28, 2017 at 6 p.m.

Minutes

1. CALL TO ORDER

6:00 p.m.

2. ROLL CALL

The Assistant to the Director of Public Works Katelynn Oleson called roll with Tom Alstott, Jerry Wilson and John Covington present. Also, in attendance was the Director of Public Works Ben Lipps,

3. CONSIDERATION OF MINUTES

February 21st, 2017 Meeting Minutes—Approved 3-0 with a motion made by Covington and a second from Wilson.

4. CITIZEN'S COMMENTS

None

5. FINANCIAL REPORT

- Invoices more than \$5,000 – None
- Claims Register—Approved 3-0 with a motion made by Wilson and a second from Covington.

6. DIRECTOR'S REPORT

- Katelynn, Ben, and Wessler are meeting to review the annual report and set up MS4 staff training for 2018.
- Ben has continued reviewing the drainage in glen oaks village and is working with contractors on bidding the work.
- Ben is working on a combined public works constructions standards manual. This will bring all of our standards up to date and make them available in one convenient manual.
- Ben has been training Katelynn more on storm water infrastructure.
- Ben is implementing Mobile311 for storm water. Mobile311 is a map based work order and inspection tracking app and software that will track all ongoing storm water work and problem areas. It will also help steer asset management plans for storm water.
- Katelynn has been monitoring homes:
 - Ten (9) under construction in Cumberland Falls.
 - Thirteen (36) under construction in Autumn Woods.

7. OLD BUSINESS

- Valley Brook Farms Certificate of Substantial Completion – Ben Lipps

“The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.”

- Valley Brook Farms Change Order No. 1 – Ben Lipps—Approved 3-0 with a motion made by Wilson to allow the change to be added to the contract, also to execute the certificate of substantial completion with a second from Covington.

8. NEW BUSINESS

None

9. BOARD MEMBER COMMENTS

At Wilson’s HOA meeting it was brought forward that there was a grading issue at Fieldstone Ct.. Ben Lipps reported that he would be out to investigate.

10. FUTURE AGENDA ITEMS

- Glen Oaks Village Drainage – Ben Lipps

11. ADJOURNMENT

6:16 p.m.