

# CUMBERLAND STORM WATER UTILITY BOARD

February 21, 2018 at 6 p.m.

## Minutes

### 1. CALL TO ORDER

6:01 p.m.

### 2. ROLL CALL

The Assistant to the Director of Public Works Katelynn Oleson called roll with Jerry Wilson and John Covington present. Absent was Tom Alstott. Also, in attendance was Director of Public Works Ben Lipps, Town Manager April Fisher and Town Attorney Dan Taylor.

### 3. CONSIDERATION OF MINUTES

November 15<sup>th</sup>, 2017 Meeting Minutes—Approved 2-0 with a motion by Wilson and a second from Covington

### 4. CITIZEN'S COMMENTS

None

### 5. FINANCIAL REPORT

- Invoices more than \$5,000 – None
- Claims Register—Approved 2-0 with a motion made by Covington and a second from Wilson

### 6. DIRECTOR'S REPORT

- Ben executed the Wessler 2018 MS4 services contract renewal after the board approved it last meeting.
- Ben has been reviewing the Drainage in Glen Oaks Village and working on a plan for correcting several issues in the neighborhood.
- Ben is working on a combined public works construction standards manual. This will bring all of our standards up to date and make them available in one convenient manual.
- Ben has been training Katelynn more on storm water infrastructure.
- Ben is implementing Mobile311 for storm water. Mobile311 is a map based work order and inspection tracking app and software that
- Katelynn has been monitoring homes:
  - Ten (9) under construction in Cumberland Falls.
  - Thirteen (32) under construction in Autumn Woods.

### 7. OLD BUSINESS

None

### 8. NEW BUSINESS

- Election of Officers –Member Covington nominated Member Alstott for Storm Water Board President with a second from Wilson. Approved 2-0 ; Member Covington nominated Member Wilson for Vice President of the Storm Water Board with a second from Wilson.
- Board Training – Town Attorney Dan Taylor presented the Board with their Cumberland Storm Water Utility Board 2018 Training Packet.

*“The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or [planner@town-cumberland.com](mailto:planner@town-cumberland.com).”*

- Glen Oaks Village Drainage – Ben Lipps presented some drainage issues that have been brought to the Town and discussed how it will be fixed.

**9. BOARD MEMBER COMMENTS**

None

**10. FUTURE AGENDA ITEMS**

Update on Glen Oaks Village

Update on Valley Brook Farms

**11. ADJOURNMENT**

6:27 p.m.