

CUMBERLAND SANITARY SEWER UTILITY BOARD

December 5th, 2018 at 6:00 P.M.

Minutes

1. CALL TO ORDER

6:03 p.m.

2. ROLL CALL

Assistant to the Director of Public Works Katelynn Oleson called roll with Anna Pea, David Lahey and Bill McLaughlin in attendance. Also in attendance was Director of Public Works Ben Lipps, and Town Attorney Dan Taylor.

3. CONSIDERATION OF MINUTES

*November Minutes—Approved 3-0 with a motion made by McLaughlin and a second from Lahey

4. PUBLIC COMMENTS (Please limit comments to 5 minutes maximum)

None

5. FINANCIAL REPORT

* Invoices More Than \$5,000

* Claims Register—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

6. OPERATIONS UPDATE

Gem Sanitary

- Plant and Lift Station operations are within satisfactory levels.
- Ben is continuing to work with Umbaugh on rate studies.
- Ben is working with BF&S to update the construction standards. The first draft is being reviewed.
- Ben is continuing work with Triad to evaluate combining the utilities. They have finished data collection necessary for the project. They are meeting Thursday of this week to discuss findings.
- Staff has prepared budgets.

Development & Projects

- Stone Ridge Section 4 RPR
 - Last 30 Days – Preconstruction meeting with the Town and Contractor took place on November 16th. Wessler has begun reviewing submittals from the Contractor.
 - Next 30 Days – Construction is slated to kick off the week of December 3rd and be complete before the end of 2018.
- Noelting Estates RPR
 - Last 30 Days – Completed lift station draw down test with Contractor and Developer. Sanitary sewer acceptance letter was sent to Town.
 - Next 30 Days – Project is complete.
- The Overlook Section 3 Plan Review
 - Last 30 Days – Plan review completed by Wessler and comment letter submitted to Town.
 - Next 30 Days – None anticipated.
- Thorp Farms Plan Review
 - Last 30 Days – Plan review completed by Wessler and comment letter submitted to Town.
 - Next 30 Days – None anticipated.

“The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.”

- Meadow Lake Village Section 4 Plan Review
 - Last 30 Days – Plan review completed by Wessler and comment letter submitted to Town.
 - Next 30 Days – None anticipated.

Cumberland Sanitary

- Rate Studies Continuing.
- BF&S has started gathering all of the sewer data for GIS.
- Ben is working with Wessler on I&I issues. They have started identifying the projects with the lowest cost that will make the most significant impact. This will reduce pump runtimes at lift stations saving money, maintenance costs, and it will reduce the percentage of plant capacity used during rain events.
- Thieneman has started work for the phosphorus removal project. This project will take several months to complete. It will be completed well ahead of the state mandated timeline.
- Plant and Lift Station operations are within satisfactory levels.
- Staff has prepared budgets.

Development & Projects

- WPCF Phosphorus Removal Project
 - Last 30 Days – Preconstruction video walkthrough. Submittals reviews.
 - Next 30 Days – Continue shop drawing submittal reviews, RPR and CA work
- I&I Study
 - Last 30 Days – All PACP reports and sewer videos have been reviewed and cataloged
 - Next 30 Days – Finalize report with recommendations on where to begin remediation.
- Autumn Woods Section 4 RPR
 - Last 30 Days – Earth Resources finished sanitary sewer and storm sewer installation. Pavement subgrade underwent lime stabilization and proof rolling. Concrete curbs were installed. Proof rolling was completed again prior to asphalt placement. Asphalt base and intermediate courses were placed prior to the cold weather arriving.
 - Next 30 Days – Air, mandrel, and vacuum testing
- Autumn Woods Section 5 RPR (Forthcoming)
 - Preconstruction meeting is slated for 11/29/18 with Town and Contractor
- Autumn Woods Section 5 Plan Review
 - Last 30 Days – Plan review completed by Wessler and comment letter submitted to Town.
 - Next 30 Days – None anticipated.
- Grant's Corner Section 1 Plan Review
 - Last 30 Days – Plan review completed by Wessler and comment letter submitted to Town.
 - Next 30 Days – None anticipated.

7. OLD BUSINESS

None

8. NEW BUSINESS

Budget 2019 – Ben Lipps—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

9. BOARD MEMBER COMMENTS

Lahey- Question about lift station vendors

10. FUTURE AGENDA ITEMS

- CUMBERLAND I&I
- RATE STUDY

11. ADJOURNMENT

6:16 p.m.