

CUMBERLAND SANITARY SEWER UTILITY BOARD

November 1st, 2017 at 6:00 P.M.

Minutes

1. CALL TO ORDER

6:03p.m.

2. ROLL CALL

3. Utilities Assistant Katelynn Ernsting called roll with David Lahey, Anna Pea and Bill McLaughlin in attendance. Also in attendance was the Streets Superintendent Ben Lipps, Town Manager April Fisher, and Town Attorney Dan Taylor.

4. CONSIDERATION OF MINUTES

* October 4th, 2017 Minutes—Approved 3-0 with a motion made by Lahey and a second from McLaughlin.

5. PUBLIC COMMENTS (Please limit comments to 5 minutes maximum)

None

6. FINANCIAL REPORT

* Invoices More Than \$5,000 – None

* Claims Register—Approved 3-0 with a motion made by Lahey and a second from McLaughlin

7. OPERATIONS UPDATE

Gem Sanitary

- BBC installed a new pump at the Briarwood Trace lift station
- BBC is still working on lift station checks. 5 out of 7 were completed
- Operations are within satisfactory levels
- Katelynn Reported the following delinquencies:
 - 8% of water customers delinquent – 31
 - 10% of sewer are delinquent - 68
- GEM North Plant:
 - Plant is at 60% capacity for actual flow vs. design.
 - Maximum Daily Flow day was 252,700 gals.
 - Average Daily Flow was 115,700 gals.
- GEM South Plant:
 - Plant is at 15% capacity for actual flow vs. design.
 - Maximum Daily Flow day was 32,200 gals.
 - Average Daily Flow was 26,400 gals.

Cumberland Sanitary

- Aqua Aerobic has been approved to complete a Plant Wellness Program for the facility. This will include 2, 2-day site visits. One visit will consist of a going through the mechanical equipment of the SBR. The second visit will focus on process and system operations. We will give an update once the visits have been scheduled.
- The level sensors in the SBR tanks are not always accurate. We plan to have Aqua Aerobics staff onsite sometime in the near future to go through all facets of the facility. This situation has not affected the treatment process.

“The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.”

- The centrifuge rotating assembly has been removed and sent out to the Andritz service center for repairs. Andritz will also be completing an upgrade to the centrifuge controls and VFDs. While the unit is out for repair, a temporary de-watering system has been set up and placed into to service. We have made a minor change to the sludge feed system, so we can now track the total gallons pumped and will be recording this onsite.
- The alarm system upgrade was approved by the board last month and we have scheduled Maxim Automation to get the new system setup. Due to the availability of some parts, installation was delayed, but has been scheduled for this Friday (11/3/2017).
- The area received approximately 0.66 inches of precipitation during the month. The daily max discharge volume was 0.4606 MGD compared with the daily average design flow of 1.5 MGD and a maximum daily flow of 4.0 MGD. The facility discharged a total of 15.832 million gallons for an average daily flow of 0.4499 MGD, which is 30% of capacity.
- Mary Reported the following delinquencies:
 - 1%
 - 26 customers - 2020 bills - \$2,334.05 Delinquent total
 - Filed sewer liens to:
 - Marion County - 62 - Total \$12,176.10
 - Hancock County - 38 - Total \$7,571.91

8. OLD BUSINESS

- Tabled Suez/United water invoices—Approved 3-0 a motion was made by Lahey to table invoices until December 6th meeting with a second from McLaughlin.

9. NEW BUSINESS

- Polymer System Quote – Ben Lipps—Approved 3-0 with a motion made Lahey and a second from McLaughlin to approve the polymer quote in the amount of \$16,200.00
- Side Seals Quote – Ben Lipps—Approved 3-0 with a motion made by Lahey and a second from McLaughlin for the purchase of the seal plate and side seal update in the amount of \$5,413.
- Noelting Estates Sewer Agreement—A motion was made by Lahey to amend the agenda to include the Noelting Estates Sewer Agreement and a second from McLaughlin.
- Noelting Estates Sewer Agreement—A motion was made by Lahey to table the agreement due to uncomplete permit packet with a second from McLaughlin.
- Budget Presentation – April Fisher—Approved 3-0 with a motion made by Lahey to adopt the Cumberland Sanitary Sewer 2018 budget in the amount of \$1,725,500. As well as the Gem Sanitary Sewer 2018 Budget in the amount of \$1,010,260 with minor corrections.

10. BOARD MEMBER COMMENTS

None

11. FUTURE AGENDA ITEMS

- Suez Invoices
- Noelting Estates Sewer Agreement

12. ADJOURNMENT

6:49 p.m.