

# CUMBERLAND WATER BOARD

September 6, 2017 at 7:00 P.M.

## Minutes

### 1. CALL TO ORDER

7:01 p.m.

### 2. ROLL CALL

Utility Office Assistant Katelynn Ernsting called roll with Anna Pea, Joe Siefker, Brian Gritter and Aaron Cutshaw present. Absent was Nicole Bell. Also present was Clerk Treasurer Erica Salmon, Town Attorney Dan Taylor, Director of Utilities Steve Yagelski.

### 3. CONSIDERATION OF MINUTES

\* August 2, 2017 Minutes—Approved 4-0 with a motion made by Pea and a second from Gritter

### 4. PUBLIC COMMENTS (Please limit comments to 5 minutes maximum)

None

### 5. FINANCIAL REPORT

\* Invoices More Than \$5,000 – None

\* Claims Register—Approved 4-0 with a motion made by Pea and a second from Gritter

### 6. OPERATIONS UPDATE

#### **Water:**

- Carl reported a fire hydrant was knocked over at the break-away coupler. The hydrant is scheduled to be replaced in September.
- Steve sent Meadow-Havens Park Association a letter for a potential breach of contract for the park's use. The association has not sent in the annual public liability insurance and the annual budget as prescribed by the agreement. *(See attached letter.)*

Steve was contacted by Erin Willard, a new member of the association, who said there has been a turnover of the Board's membership and promised action would be taken quickly to rectify the issues identified. A second Board member (Joyce Peterson) brought the requisite insurance certificate and said the budget is being re-worked by the Board. After talking with Ms. Peterson, Steve said the Town would work with the new members to rectify any issues. Ms. Peterson said she would work on providing all required submittals yearly in April or May going forward.

- Carl received three (3) customer complaints re: iron. Hydrants were flushed at each location and there hasn't been a call back from those customers.
- Steve received and submitted FSG's report to the State for approval to pay the Jr. Bond. The State subsequently approved the Utility to proceed with payment. *(See FSG report attached.)*
- Carl reported the water laterals have been installed at Meadow Lake Estates Section 4.

*"The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or [planner@town-cumberland.com](mailto:planner@town-cumberland.com)."*

- Carl reported the hydrant and meter vault has been installed at the new fire station.
- GEM Water Plant:
  - Processed 6,677,000 gals of water.
  - Maximum day was 277,000 gals.
  - Minimum day was 179,000 gals.
  - Average day was 215,000 gals.
- There have been 201 new GEM Water Utility connections through July since the purchase.

*Service Advisory Board*

Nothing to report.

**7. OLD BUSINESS**

None

**8. NEW BUSINESS**

None

**9. BOARD MEMBER COMMENTS**

None

**10. FUTURE AGENDA ITEMS**

None

**11. ADJOURNMENT**

7:06 p.m.