

CUMBERLAND TOWN COUNCIL

October 17, 2018

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Clerk Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, Council Member Nicole Bell and Council Member Brian Gritter. Also Present; Assistant Town Manager Christine Owens, Director of Public Works Ben Lipps, and Attorney Mitchell Ray. Minutes were taken by Deputy Clerk-Treasurer Allison Gray.

CONSENT AGENDA

Claims Register

Minutes – September 19, 2018 & October 3, 2018

Motion and Second to approve the Consent Agenda
By Bell and Gritter. **APPROVED 4 – 0.**

CITIZENS COMMENTS

(none)

STAFF REPORTS

Sugar Creek Fire Department:

- The department is finalizing the budget for 2019. This budget includes funding for at least three new positions. The department will be increasing from 12 firefighters to 13 during each shift. There will be an increase in staffing, but according to township assessment, for the 5th year in a row, the fire tax rate will be going down. Good news!
- Sugar Creek is also shopping for a tanker truck to service areas without hydrants.

Michael Crooke, Police Chief:

- The CMPD is starting to work on Weihnachtsmarkt event planning. There is an issue with the possibility of wide load traffic needing to come through US40 during the day of the event. Chief is looking at possible solutions.

Christine Owens, Assistant Town Manager:

- **HCI** – April finished putting together the application for the OCRA funds with help from Jessica Lacy and Jan Viewegh. OCRA and Purdue are very excited about our project. The team met again on October 8th. It selected a new name for the group moving forward, Cumberland CAST (Community Arts and Spaces Taskforce). Members of the group will be “CAST members.” April also met with the mural design team to discuss the timeline and other particulars.
- **Stellar Regions** – We are now working on our presentation for the state which will be on November 15th.
- **County-Wide Trail Plan** – The plan was presented to the Hancock County Plan Commission. Once the Mohawk portion was taken out the group decided to put in an alternate path in the Fortville area. The county plan commission did not seem very

excited about the change so it may have to be taken out. The county plan commission will meet again on October 23rd at 6:30pm.

- The **Mt. Comfort Corridor Stellar** Regional Development Plan is working on preparing for the presentation to the state. We have one hour to present and it needs to be customized to reflect our team. The team's presentation to the state judges is scheduled for November 15th. This will be an hour long presentation. The Stellar Team will now focus its efforts on developing the presentation. The two Stellar Designees will be announced December 6th.
- The **Urban Land Institute (ULI) Panel** will be occurring in January not December due to a schedule conflict. Currently, we are identifying a list of people that should be interviewed by the panel.

Water

- Operations are within satisfactory levels at this time.
- About 15 customers had a water pressure drop in centennial due to a construction tap.

Gem Sanitary

- Plant and Lift Station operations are within satisfactory levels.
- The polymer system is hooked up in Gem. We estimate a \$55,000 savings in sludge hauling.
- Ben is working with Umbaugh to prepare for rate studies.

Cumberland Sanitary

- Rate Studies are going forward.
- BF&S has started gathering all of the sewer data for GIS.
- Ben is working with Wessler on I&I issues. They have started identifying the projects with the lowest cost that will make the most significant impact. This will reduce pump runtimes at lift stations saving money, maintenance costs, and it will reduce the percentage of plant capacity used during rain events.

Streets

- The MPO has put out the RFQ for the Transportation Master Plan. Staff is evaluating the firms that submitted.
- BF&S has completed the GIS data gathering for Street Signage. Ben is working on building information to submit a grant application to replace all signage in town. He will present more information on this in 2019.

Parks

- Ben is working with a group of citizens to help them start a volunteer group for the buck creek trail. Flyers are available at town hall. They had their first meeting on 10/11/18 and are starting with 7 members.
- The PMP community visioning session was on Saturday before the last BBB. It was very productive. The PAC had a review session this past week.

Storm Water

- Ben and Katlynn are continuing to work with the VBF lakefront association.
- Homes under Construction:
 - Autumn Woods- 63 homes under construction
 - Cobblefield- 1 home under construction

OLD BUSINESS

Consideration of Ordinance 2018-23, 2019 Budget

Erica Salmon, Clerk Treasurer

The public hearing for the 2019 Budget was held during the last town council meeting on October 3, 2018. The approval of the budget must wait until at least 10 days after the public hearing.

Motion and Second to adopt Ordinance 2018-23, 2019 Budget
By Gritter and Siefker. **APPROVED 4 – 0.**

Consideration of quote for UTV

Ben Lipps, Dir. of Public Works

Quotes were received from MacAllister, Edwards and Southeastern Equipment. Southeastern Equipment came in with the lowest bid, \$22,900 for a Kubota RTVX1100CW-H. This will include a plow and spreader and will be used for trail maintenance, including spreading salt and removing snow and ice.

Motion and Second to approve the purchase of the UTV from Southeastern, not to exceed \$22,900, and to allow the Director of Public Works to initiate the purchase.
By Seifker and Bell. **APPROVED 4 – 0.**

NEW BUSINESS

Consideration of Resolution 2018-18, Stellar Inter-Local Agreement Amendment

Christine Owens, Asst. Town Manager

Includes things that OCRA desires to be in the Stellar Inter-Local Agreement.

Motion and Second to approve Resolution 2018-18, Stellar Inter-Local Agreement Amendment
By Seifker and Bell. **APPROVED 4 – 0.**

Consideration of Resolution 2018-19, Support of Additional I-70 Interchange

Christine Owens, Asst. Town Manager

There is discussion about adding an I-70 interchange at German Church Road.

Motion and Second to approve Resolution 2018-19, Support of Additional I-70 Interchange
By Bell and Gritter. **APPROVED 4 – 0.**

Introduction of Ordinance 2018-24, Maternity & Paternity Leave

Mitchell Ray, Town Attorney

There is currently no federal or state law requiring an employer to give paternity or maternity leave. This ordinance will allow a new parent to use up to 3 weeks paid time off.

Introduction of Ordinance 2018-25, Snow & Ice Removal Policy

Mitchell Ray, Town Attorney

This ordinance requires owners of buildings and residences to be responsible for clearing snow and ice from sidewalks in front of their home or business. The sidewalk, or a 5-foot-wide path, must be cleared between 8am and 7pm.

Introduction of Ordinance 2018-26, Amending Procedures for Soliciting Quotes for Public Works Projects

Mitchell Ray, Town Attorney

This ordinance is in reaction to a new state law which relaxes the town's procedures for receiving quotes for public works projects that are less than \$50,000. Allows the bidding process to happen more quickly.

Introduction of Ordinance 2018-27, Contractor's Employee Drug Testing Policy

Mitchell Ray, Town Attorney

This ordinance is in reaction to a state law that addresses public works projects over \$150,000. The town must go through a formal bidding process. In addition, when the contractor submits a quote for the project, they must also submit a written plan to test the contractor's employees for drugs.

Introduction of Ordinance 2018-28, Amending Smoking Policy

Mitchell Ray, Town Attorney

This no smoking policy prohibits smoking and vaping on any property owned by the town, or within 15 feet of that property. This ordinance also requires business owners to post a no smoking sign.

COUNCILOR COMMENTS

(none)

FUTURE AGENDA ITEMS

Utilities Budgets
Salary Ordinance
Ordinance 2018-24
Ordinance 2018-25
Ordinance 2018-26
Ordinance 2018-27
Ordinance 2018-28

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.