

CUMBERLAND TOWN COUNCIL

October 3, 2018

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Town Manager, April Fisher. Present were Council President Anna Pea, Council Vice President Joe Siefker, Council Member Aaron Cutshaw, Council Member Nicole Bell. Also Present; Town Manager April Fisher, Assistant Town Manager Christine Owens, Director of Public Works Ben Lipps, and Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer Allison Gray.

CONSENT AGENDA

Claims Register

Motion and Second to approve the Claims Register
By Bell and Cutshaw. **APPROVED 4 – 0**

CITIZENS COMMENTS

(none)

PUBLIC HEARING ON ADDITIONAL APPROPRIATIONS

(none)

PUBLIC HEARING ON 2019 BUDGET

(none)

STAFF REPORTS

Michael Crooke, Police Chief:

- The last two days the department received event planning training put on by the Department of Homeland Security.
- Chief thanked Attorney Dan Taylor for the opportunity to review the town's event planning policies and procedures.
- Chief Crooke extended an invitation to staff and council members to ride along with the officers to get a feel for what is going on in the community.
- No-Shave November fund raiser will be going on during both October and November to raise funds for two Buck Creek Township firefighters who have children battling cancer. They have raised \$475 so far and will be issuing an anonymous check to the families once the amount raised reaches \$500. The officers hope to continue this fundraising all through October and November.

April Fisher, Town Manager:

- **Gem South Sale** – April, Ben, and Katelynn met with Jim Buddenbaum with Parr Richey and went over the details of the sale. Staff has gathered a handful of documents for him. Additional information was also handed over to Steve Riley at his request.
- **HCI** – The team meets again on October 8th with the artist and BF&S consultant. The HCI grant is almost ready for submission.
- **County-Wide Trail Plan** – The plan was presented to the Hancock County Plan Commission. Once the Mohawk portion was taken out the group decided to put in an alternate path in the Fortville area. The county plan commission did not seem very

excited about the change so it may have to be taken out. The county plan commission will meet again on October 23rd.

- **Events** – The estimated attendance at the September BBB was about 250.
- ***April will be out of the office starting Friday, October 12th and will return Monday October 22nd.**
- TPMA continues to assist with contacting property owners about possible **annexation** into the Town. Property owners seem to be open to hearing and considering the option. Staff will likely host an information session in the coming weeks about annexation in response to these conversations.
- Renee has been working on the Honor's Park ceremony
- Renee has continued to work with the contractors to keep the bathroom remodels on track.
- Renee is currently off for a few weeks.

Gem Sanitary

- Ben completed sanitary plan review for 2 new sections and a new neighborhood in Gem.

Cumberland Sanitary

- Ben completed sanitary plan review for 2 new sections and a new development in Cumberland.

Streets

- Mobile 311 is reporting 73 new work orders have been created and 46 have been completed in the past 2 weeks. Work orders have decreased due to less patching. More sign work and alley work will be concentrated on.
- Baumgartner has started the asphalt portion of their contract. The PCC work will start this month.

Parks

- Ben is working with a group of citizens to help them start a volunteer group for the buck creek trail. Flyers are available at town hall.
- Mobile 311 is reporting in the past 2 weeks staff has created 123 work orders and completed 98.
- The PMP community visioning session was on Saturday before the last BBB. It was very productive.

Storm Water

- 2 sinkholes were repaired. One in VBF and one in Glen Oaks.
- Homes under Construction:
 - Autumn Woods- 63 homes under construction
 - Cobblefield- 1 home under construction

OLD BUSINESS

Consideration of Ordinance 2018-22, Additional Appropriations

April Fisher, Town Manager

Motion and Second to approve Ordinance 2018-22, Additional Appropriations

By Siefker and Bell. **APPROVED 4 – 0**

Consideration of Ordinance 2018-23, 2019 Budget Ordinance **April Fisher, Town Manager**
This is an ordinance to adopt the 2019 Budget.

Motion and Second to approve Ordinance 2018-23, 2019 Budget Ordinance
By Bell and Cutshaw. **APPROVED 4 – 0**

NEW BUSINESS

Presentation of Capital Improvement Plan Update **April Fisher, Town Manager**
The Capital Improvement Plan was originally created in 2015. There are several updates. However, the Capital Improvement plan does not reflect the Town's Comprehensive plan, which was adopted in 2011. April shared that her goal is to address the Comprehensive plan update in 2019.

Consideration of Resolution 2018-17, Financial Support for Buck Creek Trail Mural **April Fisher, Town Manager**

Motion and Second to approve Resolution 2018-17,
Financial Support for Buck Creek Trail Mural
By Siefker and Cutshaw. **APPROVED 4 – 0**

Consideration of quote for Pennsy Trail Reconstruction Work **Ben Lipps, Dir. of Public Works**
The trail section that runs behind Meijer is showing some damage due to roots pushing up against the asphalt. Ben recommends to the council that the work be done by Kindred Excavating, not to exceed \$19,044. Kindred will post a maintenance bond for 10%. This work was planned for in the 2018 budget.

Motion and Second to approve Trail Reconstruction Work to be done
by Kindred, not to exceed \$19,044
By Bell and Cutshaw. **APPROVED 4 – 0**

Consideration of quotes for Golf Cart and UTV **Ben Lipps, Dir. of Public Works**
Ben recommends to the council the Heartland 2019 Yamaha fuel-injected golf cart, with 6-seat option for \$10,690.

Motion and Second to approve the purchase of the 2019 Concierge Yamaha golf cart
By Cutshaw and Bell. **APPROVED 4 – 0**

Ben recommends the purchase of Macallister's Kubota UTV with plow and salt spreader attachments. This vehicle will assist with clearing the trails of limbs and other debris. It will be able to get into places that the town's trucks cannot. This will be put on hold until the next meeting, due to a desire to request quotes from other vendors.

COUNCILOR COMMENTS

Councilor Siefker is hoping to begin applying drywall and insulation to the interior of the GAP building.

FUTURE AGENDA ITEMS

UTV Purchase
Future Ordinances

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.

APPROVED