

CUMBERLAND TOWN COUNCIL

September 5, 2018

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, Council Member Aaron Cutshaw. Also Present; Town Manager April Fisher, Assistant Town Manager Christine Owens, Assistant Director of Public Works John Mollencupp, and Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer Allison Gray.

CONSENT AGENDA

Minutes – August 15, 2018

Claims Register

Motion and Second to approve the Consent Agenda
By Cutshaw and Siefker. **APPROVED 3 – 0**

CITIZENS COMMENTS

Kim Lozier, of 1970 Valley Lane, Greenfield, is running for Hancock County Clerk, Democratic Ticket.

STAFF REPORTS

Michael Crooke, Police Chief:

- National Night Out was held on August 30th at New Beginnings Fellowship Church.
- Chief has been in meetings with Mike Crider and Cindy Kirchofer looking at our mental health unit becoming a pilot for small law enforcement agencies across the state of Indiana. With that will potentially come funding to support the program.

April Fisher, Town Manager:

- The Mt Comfort Corridor Stellar initiative is ongoing. The Regional Development Plan is due September 21st. The Hancock county commissioners signed a letter of support for our project.
- HCI moving along. OCRA is impressed with how quickly we are moving along. Have interviewed 2 artists for the mural. Both have quoted around \$20,000.
- Buck Creek Trail punch list is not yet complete. INDOT has declined the most recent request for more time due to insufficient documentation. INDOT is deciding whether to assign damages. We would get 20% of that.
- Budget: Form 1's have been completed.
- Arbor Homes has filed for Secondary Plat for Section 5 of **Autumn Woods**. This will be the final section. Staff expects the neighborhood to reach build out in 2019.
- Renee is working on the final BBB's
- Renee has been working with the contractor on the remodel of town hall's bathrooms.
- Renee and Ben are working on getting quotes for a rack system in the back building to organize the BBB and Weihnachtsmarkt stuff
- Renee sat down with Joni and put the Honor's Park honoree nomination form out for anyone to nominate a distinguished town member.

Gem Sanitary

- Plant and Lift Station operations are within satisfactory levels.
- Ben is working with Umbaugh to prepare for rate studies.

- The Havens Lift Station phase convertor work has been completed.

Cumberland Sanitary

- IDEM Inspected the Cumberland plant. They found operations and plant conditions to be satisfactory at this time.
- Ben is working with Wessler on I&I issues.

Streets

- Ben is working on completing the RFQ for the MPO for the Transportation Master Plan Funding. Christine and Ben worked together to submit an application to the MPO to receive this funding.
- Ben is working on the next several Community Crossings Grant Applications.
- Mobile 311 is reporting 15 new work orders have been created and 27 have been completed in the past 2 weeks. Work orders have decreased due to less patching. More sign work and alley work will be concentrated on.

Parks

- Mobile 311 is reporting in the past 2 weeks staff has created 143 work orders and completed 132.
- Ben has asked for quotes to repair the basketball courts in the parks. The PAC came to a consensus to recommend this work this year.

Storm Water

- Autumn Woods- 63 homes under construction
- Cobblefield- 1 home under construction
- Gem Sale: IURC petition has been signed. We are working with NineStar Staff on getting things transitioned.

OLD BUSINESS

Consideration of Ordinance 2018-20, Registration and Regulation of Direct Sellers Dan Taylor, Town Attorney

This is a clean-up of the town's panhandling ordinance. This ordinance provides rules about how someone can come to your house and sell you products. It also provides rules for identification and registration. This ordinance imposes a new set of fines. This is the Second Reading.

Motion and Second to approve Ordinance 2018-20, Registration and Regulation of Direct Sellers
By Siefker and Cutshaw. **APPROVED 3 – 0**

Consideration of Ordinance 2018-21, Park & Trail Rules Christine Owens, Asst. Town Mgr.

This ordinance makes a couple of technical changes to the town's current park and trail rules. It further defines what a motorized vehicle is and removes the rule against firearms in the parks.

Motion and Second to approve Ordinance 2018-21, Park & Trail Rules
By Cutshaw and Siefker. **APPROVED 3 – 0**

Consideration of Ordinance 2018-19, Salary Ordinance Amendment

Michael Crooke, Police Chief

Chief Crooke wants to bring on board two clinicians for the CMPD Mental Health Unit. The Clinicians would combine to work ten hours per month. Amanda Wagoner is a mental health specialist with children, and Cynthia Schildmeier specializes in adults and domestic violence.

Motion and Second to approve Ordinance 2018-19, Salary Ordinance Amendment
By Siefker and Cutshaw. **APPROVED 3 – 0**

NEW BUSINESS

Consideration of Purchase of Police Vehicles

Michael Crooke, Police Chief

Chief contacted three vendors about purchasing 6 Chevrolet Tahoe vehicles, to replace some of the CPD fleet.

- Skillman Chevrolet on Post Road did not respond to Chief Crooke's request.
- Dellen Chevrolet did reply to chief's request.
- Kelly Chevrolet, Fort Wayne, gave Chief Crooke a quote of \$194,160 for 6 Chevrolet Tahoe vehicles, including the police package, which means that all the vehicles are pre-wired and ready to receive police equipment.

\$150,000 is the small purchase limit for purchases. If the purchase is over \$150,000, the town must receive 3 bids from state-qualified bidders. There was a question as to whether or not Kelly Chevrolet is a State Quantity Purchase Agreement (QPA) vendor. Chief confirmed that CPD has purchased vehicles from Kelly Chevrolet for the last 4 or 5 years. Council Vice President Siefker indicated that due to the large number of vehicles being purchased, he wanted to be sure the town followed the proper procedure in obtaining bids.

Council President Pea wanted to be sure that any old vehicles that are replaced by these 6 new Tahoe's are removed from the town's insurance.

Motion and Second to approve Purchase of Police Vehicles, subject to a confirmation from Kelly Chevrolet that it meets the state requirements for this bid and purchase
By Siefker and Cutshaw. **APPROVED 3 – 0**

Consideration of Police Mobile Command Unit

Michael Crooke, Police Chief

Chief Crooke would like to sell CPD's one-ton truck and trailer. Hancock County Sheriff's Department has shown an interest in purchasing this trailer from the town. After searching and receiving recommendations, CPD has found a replacement command vehicle in Denver, Colorado. It is a 1994 vehicle with 10,000 miles. The original price was listed at \$45,000. They have agreed on a \$39,000 sales price. No changes will need to be made to the contents or the set-up of the command vehicle. No additional equipment will be needed on the inside. Chief Crooke stated that money is available in the forfeiture fund for this vehicle.

Motion and Second to approve the purchase of the Police Mobile Command Unit, not to exceed \$40,000
By Siefker and Cutshaw. **APPROVED 3 – 0**

Consideration of Resolution 2018-15, Disposition of Police Vehicle Michael Crooke, Police Chief

This is a Resolution to sell the One-Ton Truck and the Trailer that are currently being used as the Police Mobile Command Unit. Chief Crooke hopes to receive around \$2000 for the truck and around \$2000 for the trailer.

Council President Pea wanted to remind Chief Crooke to have these items removed from the town's insurance.

Motion and Second to approve Resolution 2018-15, Disposition of Police Vehicle
By Siefker and Cutshaw. **APPROVED 3 – 0**

Consideration of Engaging Legal Counsel on Gem South Sale April Fisher, Town Manager

The town has received two engagement letters from firms who specialize in the sale of municipal utilities: Bose McKinney, who handled the town's purchase of Gem, and Par Richey, who is the IURC attorney that the NineStar is using on the Gem Water sale. The chosen firm will guide the town in upcoming negotiations with Steve Reilly and in going before the IURC.

Motion and Second to engage Parr Richey as Legal Counsel on Gem South Sale
By Siefker and Cutshaw. **APPROVED 3 – 0**

Consideration of BF&S Mural Estimate April Fisher, Town Manager

This is concerning the Hometown Collaborative Initiative (HCI) Pathway project. The HCI team has decided to do an interactive mural along Buck Creek Trail under US 40. This will make that area a more inviting place and will 'activate' that area. BF&S has quoted \$7000 to act as general contractor for this project, assisting with engineering aspects of the project, including working with INDOT. Kim Brand has quoted \$7000 for the tech aspect of the mural. The town has received quotes from two artists, each for about \$30,000. The artist we have chosen to use is from McCordsville. OCRA gave the town \$5000, and the town agreed last year to match those funds, giving the town a starting point for the project. The remainder of the funding needed will be done through fundraising, grants and crowd funding. The total cost for the mural is anticipated to be between \$40,000 and \$50,000.

Motion and Second to allow April Fisher to enter into a contract with BF&S in this mural project,
not to exceed \$8000

By Siefker and Cutshaw. **APPROVED 3 – 0**

COUNCILOR COMMENTS

(None)

FUTURE AGENDA ITEMS

Introduction of Budget Ordinance

Presentation of Capital Improvement Plan, Sustainability Analysis

Stellar Update

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.

APPROVED