

CUMBERLAND TOWN COUNCIL

August 15, 2018

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, Council Member Nicole Bell, Council Member Brian Gritter, Council Member Aaron Cutshaw. Also Present; Town Manager April Fisher, Director of Public Works Ben Lipps, and Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer Allison Gray.

CONSENT AGENDA

Minutes – August 1, 2018

Claims Register

Motion and Second to approve the Consent Agenda, without the Kindred Excavating claim
By Bell and Gritter. **APPROVED 5 – 0**

CITIZENS COMMENTS

(none)

BZA APPOINTMENT

Council President

Belinda Heller is moving and will no longer be able to be on the Board of Zoning Appeals. Council President Anna Pea appoints Ted Brindle for the BZA.

STAFF REPORTS

Sugar Creek Fire Department:

The firefighters have settled nicely into their new Station 42. Also, the station's ladder truck has been out of service for the past seven weeks, as it is undergoing an extensive overhaul for wiring issues.

Chris Etherton, CMPD:

- Chief has been working with federal partners to develop an active shooter plan for the town. They hosted a review of the Noblesville school shooting today with the Noblesville police chief.
- The PD has been making an effort to be out in the community more by sending police officers out on bikes, and have borrowed a Segway from the airport for use on the trail. The department has received many positive comments about this.
- Chief Crooke has posted three podcasts on Facebook, called 'Inside Beat 107' to inform the public about current police and community activities.
- National Night Out is being rescheduled for August 30th. However, original vendors will not be available.

April Fisher, Town Manager:

- **HCI** – The next meeting is on August 13, 2018. They are currently searching for an artist.
- **Stellar Regions** – Staff is working hard on the Regional Development Plan which is due in September 21st. They had the first steering committee meeting on August 8th. About 20 people attended.

- **County-Wide Trail Plan** – The county trails committee continues to promote the plan. There has been some pushback from the Hancock County Commissioners so the committee is working on resolving those issues.
- **Events** – The estimated attendance at the July BBB was about 300. There were unexpected issues with food due to using a substitute vendor.
- Christine attended **IRTC** on August 8th. INDOT is passing on approximately \$2 Million in “bonus” funds to the MPO. They will be awarding all the planning grants selected in 2017, including Cumberland’s Transportation Master Plan, as well as acquiring data and other similar items. Assuming the proposal passes the Policy Committee in August, staff will report more on this and the process for getting a consultant under contract for the Transportation Master Plan. The MPO plans to do this quickly.
- **Buck Creek Trail** punch list has been given to the contractor. The five days to complete items ends on the 13th. It’s possible the contractor might not be finished by then. It continues to be in INDOT’s court whether or not to charge the contractor damages.
- Renee is working on the final two BBB’s
- Renee has been working on getting the plaque and bolder finalized for the Buck Creek trail
- Renee has been working with the contractor to coordinate the remodel of town hall’s bathrooms.
- For 2019 festival guide, the town council agreed that in addition to Weihnachtsmarkt, the BBBs should be included on the last Saturday of each month, with the fireworks at the June concert.
- **Water**
 - Staff is working with Ninestar to prepare for the potential sale to help create a smooth transition. They have been sharing resources to prepare for the future expansion of Gem.
- **Gem Sanitary**
 - The lift station at Noelting is being constructed.
 - Weihe Construction has finished building the sanitary force main.
- **Cumberland Sanitary**
 - The UV system communications panel had to be replaced as an emergency repair.
 - The centrifuge building is being repaired.
- **Streets**
 - Mobile 311 is reporting 71 new work orders have been created and 96 have been completed in the past 2 weeks.
 - Road work was bid out and the bids were opened last Wednesday.
 - Staff Patched Buck Creek Road
 - Staff is preparing to work on gravel alleys.
- **Parks**
 - Mobile 311 is reporting in the past 2 weeks staff has created 97 work orders and completed 193.
 - Ben had staff restripe the Lions Park Parking lot.
- **Parks Master Plan Update**
 - The next meeting Public meeting for the Parks Master Plan is September 29th before the BBB.

PUBLIC HEARING

**Consideration of Ordinance 2018-18,
Additional Appropriations**

Erica Salmon, Clerk Treasurer

Buck Creek Road property \$235,000
Community Crossings Grant \$238,000

6 Police department vehicles \$230,000 – This will be tabled until Chief Crooke can attend the Town Council meeting and can give the council further explanation.

No public comments.

Motion and Second to approve Ordinance 2018-18, Additional Appropriations,
excluding the police vehicles line item
By Cutshaw and Bell. **APPROVED 5 – 0**

OLD BUSINESS

**Consideration of Ordinance 2018-19,
Salary Ordinance Amendment**

Michael Crooke, Police Chief

This will be tabled until the next meeting, when Chief Crooke can attend to give further explanation.

NEW BUSINESS

Consideration of GIS Contract

Ben Lipps, Dir. of Public Works

Agreement with BF&S not to exceed \$139,000 to geolocate each point of infrastructure in the town's sewer and water systems. The collection of this data is expected to take two to three months of work. There are 1,702 manholes and 763 inlets in the town's system. GIS is also a tool that will be used when developers ask to see mapping of existing town utilities.

Motion and Second to approve GIS Contract with BF&S not to exceed \$139,000
By Siefker and Cutshaw. **APPROVED 5 – 0**

Consideration of Gem Water Purchase Agreement

Dan Taylor, Town Attorney

Motion and Second to approve Gem Water Purchase Agreement
By Bell and Gritter. **APPROVED 5 – 0**

Consideration of IURC Joint Petition

Dan Taylor, Town Attorney

The Town of Cumberland will join with NineStar to jointly petition the IURC in regards to the sale of the Gem Water Utility.

Motion and Second to approve IURC Joint Petition
By Siefker and Cutshaw. **APPROVED 5 – 0**

**Introduction of Ordinance 2018-20, Registration and Regulation
of Direct Sellers**

Dan Taylor, Town Attorney

This ordinance is a clean-up of a current town ordinance with problematic provisions. Change of definition from peddlers/solicitors to direct sellers; articulates what is needed in order to be registered; articulates conduct rules; creates appeals process; extends the blackout period (7pm to 9am); direct sellers only come to front door; increases fines for violation from \$15 to \$500; collect fine mechanism; creates appeals process for fine process; requires copy of license for every direct seller.

Signing of Stellar Inter Local Agreement

April Fisher, Town Manager

At the Town Council Meeting on May 16, Resolution 2018-12 was passed to enter into an inter local agreement, however, the inter local agreement was not signed. The Town Council will now sign the agreement so that we can have it on file at the County Recorder's Office.

Consideration of TPMA Stellar Agreement

April Fisher, Town Manager

Thomas P Miller and Associates will provide assistance on regional development planning. Contract amount \$30,000 (10k from NineStar, 20k from the State of Indiana).

Motion and Second to approve the TPMA Stellar Agreement
By Bell and Gritter. **APPROVED 5 – 0**

Closing on Buck Creek Road Property

Christine Owens, Asst. Town Manager

The closing for the 341 Buck Creek Rd property is scheduled for tomorrow afternoon.

Motion and Second to grant Christine Owens the authority to represent the
Town of Cumberland at Closing on the Buck Creek Road Property
By Cutshaw and Bell. **APPROVED 5 – 0**

Quantum Architecture Proposal

Christine Owens, Asst. Town Manager

Quantum Architecture will do 3D modeling for the Stellar group's final presentation before the board in November. The contract is not to exceed \$10,000 and will be split between Cumberland, New Palestine and McCordsville.

Motion and Second to approve Quantum Architecture Proposal, not to exceed \$10,000, and authorizing
April Fisher to sign the contract
By Siefker and Cutshaw. **APPROVED 5 – 0**

Introduction of Ordinance 2018-21, Park and Trail Rules

Christine Owens, Asst. Town Mgr.

This ordinance further clarifies and defines the motorized vehicles that can and cannot be on the trail.

Consideration of Resolution 2018-14, CCMG Funding

Ben Lipps, Dir. of Public Works

This is a Resolution in support of the Community Crossings Matching Grant Application. If we are awarded the grant, the town will take all necessary steps to appropriate the 25% funds, matching the state's 75% award.

Motion and Second to approve Resolution 2018-14
By Cutshaw and Gritter. **Approved 5 – 0**

Consideration of 2018 Fall Road Projects

Ben Lipps, Dir. of Public Works

Base bids equal \$276,934.48. Alternate 3 is Monroe Street (\$48,725.10) and Alternate 1 is Oak Blvd N (\$30,858.84). This would bring the total expenditures to \$356,527 total.

Motion and Second to approve 2018 Fall Road Projects, with the base bids and alternates 1 & 3, and allow Ben to work with the contractor and BF&S engineers and execute it, pending the attorney's review
By Siefker and Cutshaw. **APPROVED 5 – 0**

COUNCILOR COMMENTS

Council Vice President Siefker commented on the possibilities for the town's new property adjacent to Lion's Park at 341 Buck Creek Road.

Council member Cutshaw suggested the desire for increased security or video surveillance along the new trails.

FUTURE AGENDA ITEMS

Consideration of Ordinance 2018-20

Presentation of Capital Improvement Plan, Sustainability Analysis, and Estimated Departmental Budgets

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.