

CUMBERLAND TOWN COUNCIL

May 2, 2018

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, Council Member Aaron Cutshaw, Council Member Nicole Bell. Also Present; Town Manager April Fisher, Ben Lipps, and Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer, Allison Gray.

CONSENT AGENDA

Minutes – April 4, 2018

Minutes – April 18, 2018

Claims Register

Motion and Second to approve the Consent Agenda

By Bell and Cutshaw. **APPROVED 4 – 0**

APPOINTMENT OF CUMBERLAND TOWN JUDGE

Michael Franceschini introduced himself as a candidate for the position of Cumberland Town Judge. He gave a summary of his background. He submitted a letter of interest in the position.

Kimberly Gilpin also submitted a letter of interest in the position.

Motion and Second to appoint Kimberly Gilpin as Cumberland Town Judge

By Siefker and Bell. **DENIED 2 – 3.**

Motion and Second to appoint Michael Franceschini as Cumberland Town Judge

By Pea and Cutshaw. **APPROVED 3 – 2.**

CITIZENS COMMENTS

Wayne Addison is running for the position of Hancock County Sheriff. He introduced himself to the Town Council and the Town of Cumberland.

STAFF REPORTS

Michael Crooke, Police Chief:

Chief Crooke gave an update on the purchase of police radios through Marion County. This week, the Public Safety Advisory Board agreed to giving CPD 7 new radios. The radios are compatible with the cameras that CPD currently utilizes. Chief Crooke anticipates an annual savings of \$192,000. However, there will be a new charge for use of Caliber/Interact, which will be about \$7,000 per year.

April Fisher, Town Manager:

- Gem Sale – Staff has been meeting with interested parties, researching different aspects, and answering questions.
- HCI – The team met April 23rd to discuss particular areas of interest in Cumberland. They meet again on May 7th at 3pm.

- Stellar Regions – We are a finalist. April and Christine attended the finalist kickoff meeting. Our presentation for the State will be June 5th at 9am at the Buck Creek Fire Department. We need ALL OF YOU THERE.
- **IPL** – April discussed the CIAC agreement with Fred Mills. She asked him to add completion within 3 years in the agreement. He got back to her and said he was told they did not want to commit to a hard and fast date because of unpredictable delays. She asked him to add language saying they intend to complete within three years barring unforeseen delays and the last payment would not be due until the lights were all installed. She is waiting for him to get the final agreement back to her.
- Other – Staff attended the annual training with the Town Attorneys. April and Christine met with Umbaugh regarding TIF opportunities. April attended the Hancock County Government Relations Steering Committee. April and Ben met with Hancock Health’s engineers regarding water to their planned facility. April, Ben, and Katelynn met with Steve Riley regarding Gem developments. April discussed a joint sign project with Southern Hancock Schools at their request. April discussed Election days with the staff and we will be open on those days.
- April and Christine attended the **Blue Line** Corridor Advisory Committee meeting Tuesday, April 17th. At this meeting they were looking for feedback on the proposed blue line and siting details. The Blue Line is planned for 2022. The buses will be electric and run every 10 minutes.
- Christine attended the **Buck Creek Trail** Progress Meeting on April 19th. Calumet will begin work again once the erosion control issues are addressed, hopefully this week. The contract obviously wasn’t substantially complete by April 21st, so the contractor will be requesting additional time. At this point we believe they are asking for substantial completion to be complete by May 21st. We are waiting to see what they submit before scheduling a ribbon cutting ceremony for this summer.
- Renee is working on BBBs
- Renee is working with Signal to make sure the banners remain securely fastened to the poles.

Utilities

- For all utilities, Ben Lipps has been meeting with Umbaugh to discuss rate studies.
- All utilities are operating within satisfactory levels.
- EJP is continuing to work with staff to combine meter routes and improve radio reads.
- Russel Contractors are still replacing diffuser arms at the Gem North Plant. Work is 95% complete.

Streets

- Mobile 311 is reporting 124 new work orders have been created and 116 have been completed in the past 2 weeks.
- Staff is continuing patching roads daily.

Parks

- Staff has started mowing and trimming.
- Ben attended the county trails stakeholder meeting and gave several
- Staff is partnered with Warren Township Neighborhoods on April 21st to cleanup roads in town and bordering town.

Storm Water

- The Town was nominated for an outstanding MS4 partnership for its work with the Mt. Vernon Robotics Team.

Council President Anna Pea reported that there was a major obstruction in Buck Creek, approximately 1/16 mile north of US 40 along the Buck Creek Trail. Hancock County Surveyor’s Office will be going in this week with some heavy equipment to clear the obstruction. Ben Lipps reported that they will be stabilizing the bank in addition to clearing the obstruction.

OLD BUSINESS

Consideration of Ordinance 2018-08, Amending the Salary Ordinance April Fisher, Town Manager
This amends the ordinance to redefine which holidays apply to the administrative staff and which apply to the police department.

Motion and Second to adopt Ordinance 2018-08, Amending the Salary Ordinance
By Siefker and Cutshaw. **APPROVED** 4 – 0.

Consideration of Fireworks Agreement Renee Garard, Special Projects
Circle City Fireworks quoted the town \$4800 for fireworks on June 30.

Motion and Second to accept the Circle City Fireworks agreement and to allow
Town Manager April Fisher to sign the contract.
By Bell and Siefker. **APPROVED** 4 – 0.

NEW BUSINESS

Presentation of 2019 Budget Calendar Erica Salmon, Clerk Treasurer
Erica completed a pre-budget worksheet and created the budget calendar. The 2019 Budget would be set for approval at the October 17, 2018 Town Council Meeting. The public hearing will be on October 3, 2018. We will begin meeting with a financial consultant at the beginning of August.

Introduction of Ordinance 2018-09, Sale of Gem Utilities Dan Taylor, Town Attorney
If the town chooses to move forward with the sale of Gem Utilities, they must pass this ordinance on or before June 4. This ordinance outlines the terms of that sale.

Consideration of Bathroom Remodel Quotes April Fisher, Town Manager
Staff received 3 separate quotes for the remodel. Staff is recommending approving the estimate by Commercial Team Construction for \$52,433. Includes remodel of both staff bathrooms, lobby floor, lobby bathrooms and the police bathroom.

Motion and Second to enter into a contract with Commercial Team Construction
for the renovation of the Town Hall bathrooms and lobby floor, not to exceed \$56,233
and to allow April Fisher to execute this contract.
By Cutshaw and Siefker. **APPROVED** 4 – 0.

Discussion of Roads Projects Ben Lipps, Director DPW
Due to bids coming in under budget, there are extra funds available for additional Roads projects. The Clerk Treasurer worked up an analysis of excess funding. The town can choose to spend \$300,000 for additional road projects this year, or \$150,000 this year and \$150,000 next year. Ben recommends we spend \$300,000 now due to increasing costs.
The council gave approval for Ben to move forward with creating a list of projects that fall into the price range as well as a contract for bid and inspection to be considered at the next meeting.

COUNCILOR COMMENTS

Council Member Siefker commented positively that \$800,000 in was the most spent in one year on road projects since he had been on the Town Council.
He also plans to be a sponsor of the June 30th fireworks display.

FUTURE AGENDA ITEMS

Consideration of Ordinance 2018-09
Consideration of Town Enrichment Grant
341 Buck Creek Road Purchase Agreement
Broadband Ready Designation
Stellar Update

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.