

CUMBERLAND TOWN COUNCIL

April 18, 2018

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, Council Member Aaron Cutshaw, Council Member Brian Gritter. Also Present; Town Manager April Fisher, Ben Lipps, and Attorney Mitchell Ray. Minutes were taken by Deputy Clerk-Treasurer, Allison Gray.

CONSENT AGENDA

Claims Register

Motion and Second to approve the Claims Register
By Gritter and Cutshaw. **APPROVED 4 – 0**

CITIZENS COMMENTS

Judge Scott Sirk, Hancock County Circuit Court Judge:

Judge Sirk complimented Chief Crooke and CPD on the advances they have made in the area of mental health. Hancock County is trying to implement some of these same programs to help in their Drug Court. These efforts for rehabilitation are less costly than incarceration, and more beneficial to the community. Judge Sirk indicated that Cumberland has been a leader for Hancock County in this area.

STAFF REPORTS

Sugar Creek Fire Department

Fire Chief John Begovich reported that Township Board approved increasing staff by one firefighter each shift, bringing the total to 12 firefighters each shift between the two stations. The new station will be having an open house at a later date.

Chris Etherton, Cumberland Police Department

The FBI has asked Chief Crooke to present on the I-70 murders in late June. The conference is free for whomever would like to attend.

April Fisher, Town Manager:

- **HCI** – The team meets again on April 23rd at 3pm.
- **Stellar Regions** – We should hear if we are a finalist this Thursday.
- **County-Wide Trail Plan** – The steering committee met April 4th and are working on inviting identified stakeholders to the meetings on April 26th. April sent out invitations and letters to those identified in the Cumberland area.
- **Events** – April and Renee worked on fundraising for town events. They put together materials and sent them out to several potential sponsors.
- **Belle Tire** – Belle Tire will be building a store on one of the Meijer out lots. The property is zoned for this purpose so no zoning changes or zoning variances have been requested at this time. We are working with Indianapolis to see if we can have some input on design.
- The **Plan Commission** will meet on April 25th to consider the Subdivision Control Ordinance and an updated implementation Plan for the Comprehensive Plan.
- The **Redevelopment Commission** will meet April 24th to discuss strategy as it relates to TIF.

Water

- Iron levels are continuing to improve in Gem.
- Operations are within satisfactory levels at this time.
- Ben is working with Umbaugh to prepare for rate studies.

Gem Sanitary

- Plant and Lift Station operations are within satisfactory levels.

- Ben is working with Umbaugh to prepare for rate studies.

Cumberland Sanitary

- Ben is working with Wessler to bid out the phosphorus removal upgrades to the Cumberland plant.

Streets

- Mobile 311 is reporting 47 new work orders have been created and 93 have been completed in the past 2 weeks.
- Staff is continuing patching roads on days when the road is clear.
- Ben charged the contractor that damaged yards and mailboxes on the last snow plow to cover the cost of repairs. Estes Mailboxes is replacing the damaged mailboxes.
- The following streets will be paved starting this month:

<u>Street Name</u>	<u>Start</u>	<u>End</u>
New York Street	Monroe St.	Hugo St
Saturn Street	Munsie St.	11501 E. Washington St. Parking Lot
Arthur Street	all	all
St. Joseph	All	All
Cooler Ln.	All	All
Washington Cove Ln.	All	All
Colmar Street	Dead End at National Road Park	Starter Street
Niles Street	Dead End By Cumberland Post Office	Starter Street
Oak Blvd South	Hickory Dr.	Woodland West
Hickory Lane	Hickory Ct.	Dead End at Cul-de-sac
Oak Blvd West	Oak Blvd South	Oak Ct.
Buckley Blvd & Ct	Buck Creek Road	Buckley Ct
Yorkshire Blvd	Dead End at Cul-De-Sac	Berkshire Lane
Harvest Glen Dr.	Tapp Dr.	Buck Creek Road
Michigan Street	Dead End Past Washington Cove Ln.	Washington Cove Way
Village Green Circle	Village green Drive	Manchester Drive & N. Winchester Drive
Manchester Drive	Village Green Circle	1288 Manchester Drive
Village Green Drive	21st street	Village Green Circle

Parks

- The community needs assessment meeting was held on March 29th for the parks master plan. We received lots of good feedback and are prepping for the next meeting.
- Mobile 311 is reporting 45 new work orders with 67 completed.
- Ben is working with 3 volunteer groups on trail maintenance and cleanup.

- Staff is partnering with Warren Township Neighborhoods on April 21st to cleanup roads in town and bordering town.

Storm Water

- Ben was nominated for an Outstanding MS4 educator award for his work with town HOAs and Lakefront Associations teaching them about pond maintenance and storm water pollution prevention. Congratulations, Ben!
- Ben is working with Umbaugh to prepare for rate studies.

OLD BUSINESS

Consideration of Ordinance 2018-07, Determination of Political Affiliation for Appointment to Boards and Commissions Mitchell Ray, Town Attorney

Will amend Cumberland town code, in reaction to state law, which determines political affiliation by looking at how the individual voted in the most recent primary election. Also, the Council has 90 days to fill a vacancy before it becomes the responsibility of the County Chairperson to fill the position.

Motion and Second to adopt Ordinance 2018-07
By Siefker and Gritter. **APPROVED 4 – 0**

NEW BUSINESS

Parks Board appointment by Town Council President Pea: Joanna Oberthur is her recommendation.

Consideration of IPL CIAC Agreement April Fisher, Town Manager
Conversion of all Cumberland streetlights to LED over the next 3 years, payable over 3 years.

Motion and Second to authorize April Fisher to execute the agreement with IPL, payable over 3 years, and completely installed in that same 3-year period.
By Cutshaw and Gritter. **APPROVED 3 - 1**

Introduction of Ordinance 2018-08, Amending Salary Ordinance April Fisher, Town Manager
CPD will not take either election day as holiday this year but will stay open during those two days.

Introduction of Ordinance 2018-09, Establishing Community Enrichment Grant April Fisher, Town Manager
This Community Enrichment Grant is a process that will dole out in-kind services to Cumberland festivals and other events, such as Arts Goes to Market. They will make the request to town council, who can grant or deny the request.

Consideration of DPW Truck Purchase Ben Lipps, Dir. of Public Works
Ben would like to replace DPW’s 2001 Dodge Truck. He put it out to bid and received 17 different bids. Tom O’Brein came in with the lowest bid, for a 2018 Dodge 3500 Tradesman at \$29,009.25. This will be a factory order. Budgeted \$45,000 for the year, so savings can be applied to other needs.

Motion and Second to authorize Ben Lipps to enter in to a contract to purchase DPW Truck.
By Gritter and Cutshaw. **APPROVED 4 – 0**

Consideration of CCMG Inspection Agreement Ben Lipps, Dir. of Public Works
Inspection agreement. BF&S bid \$23,000, which is about 7.2% of the total contract.

Motion and Second to allow Ben Lipps to execute the agreement with BF&S, not to exceed \$23,000 for Street Inspection.
By Gritter and Siefker, **APPROVED 4 – 0**

Consideration of Duke Tumatote Contract

Renee Garard, Special Projects

Duke Tumatote called and requested that he be able to be a part of the Blues, Brews & BBQ concert series. He agreed to perform on May 19th for \$1800, with a \$300 deposit.

Motion and Second to allow April Fisher to execute the contract with Duke Tumatote and to enlarge the stage and lights, not to exceed \$7500.

By Siefker and Gritter. **APPROVED 4 – 0**

Renee requested the council give permission for her to seek quotes to add a firework display during the June 30th Blues, Brews & BBQ event. Renee also revealed the new logo for the Blues, Brews & BBQ concert series.

COUNCILOR COMMENTS

(none)

FUTURE AGENDA ITEMS

Handbook Amendments

Consideration of Ordinances 2018-08

Construction Standards

341 Buck Creek Road Purchase Agreement

Broadband-Ready Town Resolution

Judge Appointment

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.