

## CUMBERLAND TOWN COUNCIL

November 15, 2017

### Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

**ROLL CALL** was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, and Council Member Aaron Cutshaw. Absent was Council Member Nicole Bell. Also Present were April Fisher, Chief Michael Crooke, Ben Lipps, and Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer, Jill Hendley.

### **CONSENT AGENDA**

Claims Register

Minutes Nov. 1, 2017

Motion and Second to approve the Consent Agenda

By Siefker and Cutshaw. **APPROVED 3 - 0**

### **CITIZENS COMMENTS (Maximum 5 minutes)**

(none)

### **STAFF REPORT**

**Chief Michael Crooke, Cumberland Police Department** - The remainder of the week the PD will be assisting with the Greenfield Police Department and Fire Department during the hours of the funeral for GFD LT. Compton. Chief Crooke was very pleased to announce that with the assistance of many they are starting a mental health unit. More information will be provided on that initiative.

**Mental Health Instructors** - We now have 2 Mental Health First instructors as Officer Austin Holtz completed mental health instructor training last week. Chief Crooke and Officer Holtz will be instructing Mental Health First in Marion and Hancock Counties.

**Police Officers Support Team** – Five officers are in training this week for Police Officers Support Team, this goes hand in hand with mental health and wellness for officers

**Fair, Impartial non-Bias Policing** – Chief Crooke completed training and now a certified instructor for Fair, Impartial non-Bias Policing, this training cost \$2000 per person & in exchange, my assistance with training IMPD, IMPD, they paid my tuition.

**Major Theft Ring Arrest** - Officer Dewing made a great arrest that involved a major theft ring. The value of property recovered with tags was over \$1,600.00. The PD is working with the retail stores loss prevention officers as this continues. Stores include Dicks, Burlington, Stein Mart, Hobby Lobby and many others.

### **April Fisher, Town Manager –**

**HCI** – The forum was held last Monday. About 24 individuals attended. There were a lot of great ideas. The HCI committee will meet again to discuss choosing a building block and discuss the ideas from the forum.

### **Planning and Development**

**Buck Creek Trail** construction is progressing. The substantial completion date is November 15, 2017. The contractor has not submitted a request for an extension as of the writing of this report, however the trail will not be complete by that date. The contractor states if we get two weeks of good weather they can finish. Staff will keep the Council informed about the schedule.

### **Special Projects**

Renee is working on Weihnachtsmarkt.

### **Streets and Parks**

#### **Storm Water**

Katelynn and Mike Ellis have been monitoring homes; Ten under construction in Cumberland Falls, Thirteen under construction in Autumn Woods, One under construction in Valley Brook Village, and completed 10 home inspections in Cumberland Falls.

### **Cumberland Sanitary**

Aqua Aerobic completed the first of two, 2-day site visits. The first visit consisted of a going through the mechanical equipment of the SBR. The second visit will focus on process and system operations. We will give an update once it's completed.

### **Streets**

Mobile 311 is up and running and in the past month staff has created 132 work orders and completed 102.

### **Vandalism**

There was more vandalism to the solar system panels. Ben is working to give the panels a graffiti proof coating and make the signs more impact resistant.

Staff has purchased a trail camera to try and catch vandals in the act.

### **OLD BUSINESS**

Consideration of 2018 Employee Health Benefits Jeff Fox, H.J. Spier Co., Inc. – Jeff gave the council a presentation and a breakdown of staff health insurance benefits for 2018. There will be a 2% increase in cost to employee benefits. There will be two new resources at no cost to employees which are HealthiestYou and ScriptSourcing.

Motion and Second to approve the Insurance Committee's recommendation of Health Insurance for 2018  
By Siefker and Cutshaw. **APPROVED 3 - 0**

Consideration of Ordinance 2017-18, Imposition of Municipal Wheel Tax, Dan Taylor, Town Attorney – This ordinance will impose a wheel tax of \$20 per year. This is for larger vehicles over 11,000 pounds.

Consideration of Ordinance 2017-19, Adopting Imposing a Motor Vehicle License Excise Surtax, Dan Taylor, Town Attorney – This ordinance will impose a surtax of \$20 per year for small vehicles under 11,000 pounds.

Consideration of Ordinance 2017-20, Adopting Establishment of Cumberland Surtax Fund, Dan Taylor, Town Attorney - This ordinance is to adopt a Cumberland surtax fund for the Town of Cumberland.

Consideration of Ordinance 2017-21, Adopting Establishment of Cumberland Wheel Tax Fund, Dan Taylor, Town Attorney - This ordinance is to adopt a Cumberland wheel tax fund for the Town of Cumberland.

Motion and Second to Table Consideration of Ordinances 2017-18 through 2017-21 to adopt Wheel Tax  
By Siefker and Pea. **APPROVED 3 - 0**

### **New Business**

Introduction of Ordinance 2017-24, Amending Animal Regulations, Christine Owens, Dir. of Plan. & Dev. – Amendment to Town Code. Mostly related to nuisance of animal related issues. Council President Pea suggested that the police department receive a copy of the amended ordinance.

Introduction of Ordinance 2017-25, Amending Burning Regulations, Christine Owens, Dir. of Plan. & Dev. – This comes to the council as an introduction. We are cleaning up this ordinance with clarifying language.

Introduction of Ordinance 2017-26, Appropriating Additional Funds for Various Items, Erica Salmon, Clerk Treasurer – We have an additional appropriation. The Public Hearing is scheduled for the next council meeting. – The state will be paying 80% of the \$200,000 for trail inspection fees.

Introduction of Resolution 2017-13, Fund Transfers Erica Salmon, Clerk Treasurer –These are budget transfers between line items.

Motion and Second to approve Resolution 2017-13, Appropriating Additional Funds for Various Items  
By Siefker and Pea. **APPROVED 3 – 0**

Consideration Shelving Quotes Erica Salmon, Clerk Treasurer – The Clerk Treasurer’s office has gotten everything finalized for new shelving in the Clerk-treasurer office. Jill and Allison have been working hard to get everything in order. Erica distributed a sample drawing/layout of the new cabinets. If approved, the total cost is \$24,970.00. This comes to council to approve the quote for \$24,970.00.

Motion and Second to approve the quote of \$24,970.00 for shelving for the Clerk Treasurer’s office  
By Cutshaw and Siefker. **APPROVED 3 – 0**

Introduction of Ordinance 2017-27, Amending Salary Ordinance, April Fisher, Town Manager – This ordinance is to amend the salary ordinance of the on-call and emergency duty pay. We have come up with 3 different options that have been distributed to council. Any department of labor issues and special situations have been discussed and we are looking in to it. There was also a memo on staff’s concerns provided to council. There is also a comparison and sample of what other towns are doing. We hope to have this decided at the next council meeting.

Adoption of New Town Organizational Chart, April Fisher, Town Manager – April distributed information about the new organizational chart.

Motion and Second to adopt the New Town Organizational Chart  
By Cutshaw and Siefker. **APPROVED 3 - 0**

Consideration of Amendment to CCMG Wessler Agreement, Ben Lipps, Supt. of Streets – This consideration comes to the council to approve the amendment to the Wessler Agreement, not to exceed \$33,500.00.

Motion and Second to approve the Amendment to CCMG Wessler Agreement not to exceed \$33500.00  
By Cutshaw and Siefker. **APPROVED 3 – 0**

Consideration of Road Improvements Contract Ben Lipps, Supt. of Streets –

Motion and Second to Table Consideration of Road Improvements Contract to the next council meeting  
By Siefker and Cutshaw. **APPROVED 3 – 0**

**Weihnachtsmarkt Update** - Renee gave an update of preparation of the festival. Staff will start decorating outdoors next week, due to forecast of high winds this week. We have approximately 35 vendors so far. The town continues to receive donations. There will be new games for the kids such as giant Jenga and Santa Says. Santa is extending his hours. There will be new fake snow for the kids to play in, along with carriage rides. There will be more vendors this year. We will be selling Cumberland T-shirts and steins.

Council member Siefker and local business owner Amy Bonham visited seven Cumberland businesses to get ideas for HCI. Some ideas were; creating a business association for communicating and do a business expo in the future to help expose the businesses and invite other businesses who want to come to this area. They also talked to businesses about decorating for the Weihnachtsmarkt festival, and have a business Christmas tree decorating contest next year. Council member Pea also suggested potted flowers in front of businesses year-round.

## **COUNCILOR COMMENTS**

Erica announced that the Mt. Vernon Robotics team made 1<sup>st</sup> Place and is going to State. Council member Pea thanked Renee and the staff for helping her with Weihnachtsmarkt.

## **ADJOURNMENT**

*The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or [planner@town-cumberland.com](mailto:planner@town-cumberland.com).*