

CUMBERLAND TOWN COUNCIL

October 4, 2017

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, and Council Member Aaron Cutshaw. Absent Council Member Brian Gritter and Council Member Nicole Bell. Also Present; April Fisher, Michael Crooke, Ben Lipps, Christine Owens, and Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer, Jill Hendley.

CONSENT AGENDA

Claims Register
September 20, 2017 Minutes

Motion and Second to approve the Consent Agenda
By Siefker and Cutshaw. **APPROVED 3 - 0**

CITIZENS COMMENTS (Maximum 5 minutes)

(none)

STAFF REPORT

Michael Crooke, Chief of Police – The PD has almost completed their mandated training for the year. We will be one of the police departments that will receive a defibrillator donation through a grant by Firehouse Subs. It will be kept in one of the patrol cars.

April Fisher, Town Manager –

German Church –Parties are still working toward an agreement on abatement and PILOT.

HCI –The Community Forum will be held on Monday, November 6th at 5:30pm.

Utilities Budget – April and Ben are working on the utilities budgets.

Cumberland Maintenance – April has spent a substantial amount of time looking at past maintenance issues at Cumberland sanitary. This will continue to require much of her time and hopes to have it wrapped up by next sanitary board meeting.

Transition –The first two weeks have gone well and the utility staff seems to be reacting positively to the change.

HCCF – The County-Wide Trails Plan has entered the fundraising stage. The team has submitted a grant application to Vectren for \$15,000. They have also finished negotiating terms for the contract with BF&S.

Misc. –Staff has been approached by IPL regarding upgrading streetlights to LED. They are gathering more information. The light bulbs that are currently being used are no longer available. The town will save money if new LED bulbs are purchased at the same time as the city. Council President asked if IPL will maintain them or will the town be responsible. April will get more details.

Planning and Development

Buck Creek Trail construction is progressing. The contractor plans to finish the section south of US 40, pave north to Glen Oaks Village, and they will put the 2 block walls in over the next weeks. The structure near Cumberland Falls will be coming in the next month. Staff has asked the contractor to change the concrete mix to the Class 3 mix, which is the faster setting mix for colder weather.

Incident Command System - Christine attended the Levels 300 and 400 training September 25th through 28th held by the Cumberland Police Department.

The **Plan Commission** will meet October 24, 2017.

The **Redevelopment Commission** will meet October 25, 2017.

Special Projects

Renee continues to tweak the webpage. Renee ordered the new window for the Gap Building and it has been installed. Renee has worked with Chris Alstott on getting vendors for Weinachsmart. Renee got our Next Door Page set up.

Renee assisted Christine with violation notification. Renee worked with Mark Waggoner to get new ID badges for all employees.

Storm Water

Katelynn and Ben have agreed to be the featured speaker for Valley Brook Farms Lakefront Association on October 17th to discuss pond maintenance.

Katelynn and Ben met with Wessler to discuss MS4 annual report wrap up and reducing engineering costs going forward.

Katelynn and Mike Ellis have been monitoring homes; Ten under construction in Cumberland Falls, thirteen under construction in Autumn Woods, one under construction in Valley Brook Village. They completed 5 home inspections in Cumberland Falls.

Gem Sanitary

Staff purchased a pressure washer to properly clean the plants and improve plant maintenance. There have been 217 new customers since the purchase of Gem.

Cumberland Sanitary

John completed the testing for pretreatment limits at the Peer Foods industrial sight.

Ben met with Wessler to discuss sanitary projects and reducing costs going forward.

Streets

Ben finalized the 2017 leaf pickup schedule and was put on Facebook and town webpage.

Staff patched the Galecrest area of town.

Ben is sending out an RFP for streetscape landscaping services.

BF&S is working on 2017 road project bid and design.

Parks

Staff has nearly completed work at the Welland parcel. They covered the graffiti under the US40 bridge on the Buck Creek Trail.

Council Member Siefker asked the status of repairs of the Gap Building. Ben gave an update of the repairs. Siefker asked for information about a new home construction in Valley Brook Village and if it passed the requirements of the Home Owners Association (HOA) or Covenants and Restrictions. Christine responded that it would be up to the HOA.

President Pea thanked April and Ben for taking care of the sanitary budget and necessary things to keep everything running.

PUBLIC HEARING FOR ORDINANCE 2017-17 2018 BUDGET OPEN

PUBLIC HEARING CLOSED

OLD BUSINESS

Introduction of Ordinance 2017-17, 2018 Budget, Erica Salmon, Clerk Treasurer – There haven't been any changes since the last meeting. Everything is fixed in Gateway.

NEW BUSINESS

Introduction of Ordinance 2017-18, Imposition of Municipal Wheel Tax, Dan Taylor, Town Attorney – Used to fund rotating road projects. All of the counties in Indiana have them.

Introduction of Ordinance 2017-19, Adopting Imposing a Motor Vehicle License Excise Surtax, Dan Taylor, Town Attorney – This is now required when you adopt a wheel tax, you are required to have a surtax. This is for all other vehicles, cars, light trucks, motorcycles. It is a \$20 per year fee.

Introduction of Ordinance 2017-20, Adopting Establishment of Cumberland Surtax Fund, Dan Taylor, Town Attorney – If you adopt a surtax, then you have to have a fund to put it in. This ordinance will create the fund if a surtax is adopted.

Introduction of Ordinance 2017-21, Adopting Establishment of Cumberland Wheel Tax Fund, Dan Taylor, Town Attorney – If you have a wheel tax then you have to have a fund to put it in. This will create that fund.

Introduction of Ordinance 2017-22, Adopting Conflict of Interest Policy, Dan Taylor, Town Attorney – This ordinance would apply to any project that involves Federal Fund. This will be adopted by all states.

Introduction of Ordinance 2017-23, Setting of Pretreatment Limits for Cumberland Sanitary, Dan Taylor, Town Attorney – This is an amendment to Chapter 50, which is the sanitary code. Since the town has Pier Foods, we now have a need to require pretreatment of waste offsite before it reaches our system. This will require a permit before they discharge and to monitor them. The Sanitary Board approved these changes.

Proposed Rask use of Pavilion Property Ben Lipps, Supt. of Streets – Rask approached Ben to ask if they can use the town pavilion for equipment and salt storage, and that they will offer us a salt discount in return. Ben is asking council if they wish to pursue. Discussion was held. Ben will notify Rask of the council's decision. The council said no to the request.

Town Council did not reach a consensus.

COUNCILOR COMMENTS

(none)

FUTURE AGENDA ITEMS

Ordinances 2017- 18 through 2017-23

2018 Budget

ADA Annual Report

Utility Rate Studies

Public Hearing on Gem Utility Appraisal

Ordinance Amendments for Town Code

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public

programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.

APPROVED