

CUMBERLAND TOWN COUNCIL

March 1, 2017

Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

ROLL CALL was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Vice President Joe Siefker, Council Member Brian Gritter, and Council Member Nicole Bell. Absent was Council Member Mark Reynold. Also Present: April Fisher, Michael Crooke, Steve Yagelski, Christine Owens, Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer, Jill Hendley.

CONSENT AGENDA

Claims Register

Feb. 15, 2017 - Minutes

Motion and Second to Approve the Consent Agenda

By Gritter and Bell. **APPROVED 4 - 0**

CITIZENS COMMENTS (Maximum 5 minutes)

none

STAFF REPORTS

Michael Crook, Police Chief -

- *Hancock County Major Case Squad* - Just slightly over a year ago law enforcement agencies of Hancock County started looking at ways we could assist each other with major cases that require additional manpower to supplement smaller agencies during the initial phases of an investigation. The purpose of the major case squad is to assist the agency investigate crimes that require additional manpower or expertise beyond the scope of the department. Participating in the drafting of this policy were Greenfield PD, Hancock County Sheriff, New Palestine PD, Fortville PD, McCordsville PD, Shirley PD, Wilkinson PD, Cumberland PD and others.
- *Hancock County Firearms Review Board* - HC Prosecutor Brent Eaton and participating agencies are in the process of drafting of this policy.
- *Mental Health Court* - The creation of a Mental Health Court is in the works for HC, the court will address defendants with serious mental health issues, Prosecutors Eaton & his staff are working with Judge Culver to create an effective post-conviction program for these defendants. Along with this we are looking at a way to triage mental health issues verses criminal issues before getting into the court. Prosecutor Eaton has asked that I be a part of this working group, Board of Directors for Mental Health Partners of Hancock County.
- *RMS Records Management System* - Marion County is changing their RMS, as of last week and continuing for the next several months we will be attending a weekly meeting, Thursdays at 1pm to work on the proposal. Our participation with this project is very important.
- *Polar Plunge* will be held on Saturday. Our PD raised over \$500.00.
- *Chief's Annual breakfast* will be held next Monday at our Town Hall.
- Chief has working with Christine on the Nuisance Abatement.

April Fisher, Town Manager –

- **HCCF** – April and Christine continue attending meetings to put together a joint grant application for a county-wide trail plan to connect all communities in Hancock County. The group did receive a \$25,000 grant through the Hancock County Tourism Commission. Additionally, HEDC and Hancock Regional have committed to assist with the funding. April has written the rough draft for the HCCF Grant, and Erica is gathering needed materials for the application.

- **Staff Training** – Staff participated in the annual staff training with the town attorneys last week.
- **Mount Comfort Corridor** – The study will be presented March 8, 2017 at 6pm. NineStar is hosting dinner.

Planning and Development

- The contractor, Calumet Civil Contractors, for the **Buck Creek Trail** has been issued a Notice to Proceed by INDOT. We are waiting for the Pre-Construction meeting to be scheduled with INDOT at this time.
- Arbor Homes has submitted performance bonds for infrastructure in **Autumn Woods Section 2** and maintenance bonds for the utility infrastructure.

Exec Assistant/ Coordinator of Special Projects

- Renee is working to make sure all the generators are under maintenance contracts, two are not. Also looking into a new vendor for said contracts.
- Renee started putting together sponsor letters to sending out to vendors. We are trying to reach out to as many vendors as possible.

Streets and Parks

- Staff has continued patching roads as weather permits to keep up with winter road damages. Ben has met with engineers and is finishing road ratings for spring projects
- LTAP has approved our request to borrow a reflectometer to continue inventorying town signs. The town flags have also been removed due to wind damage.
- Ben will be attending road school at Purdue next week.

Parks Report

Staff has begun clearing the shoulders of the Pennsy Trail

Utilities

- Carl participated in a pre-construction meeting for the Sugar Creek Township Fire House in front of the North Plant. Final plans have yet to be submitted to the Town.
- Steve has provided a letter for the Noelting Estates Subdivision to the developer for use with the Hancock County Technical Advisory Committee.
- Steve has contacted Financial Solutions Group to conduct the sewer rate study, which is under way.
- Through January 2017, there are 185 new connections to the GEM & Water Utilities since its purchase.

Additional

German Church Project was placed on waiting list for town tax credit projects. There were 10 projects put on waiting list and we were one of them. Will keep all informed.

OLD BUSINESS

Consideration of Ordinance 2017-01, Establishment of Capital Cumulative Fund, Erica Salmon, Clerk Treasurer – This was advertised on Feb. 1st and on Feb. 9th. We had 1st Public Hearing on the Feb. 15th, and now it is up for consideration this evening.

Motion and Second to approve Ordinance 2017-01, Establishment of Capital Cumulative Fund
By Gritter and Bell. **APPROVED 4 – 0.**

NEW BUSINESS

Consideration of Ordinance 2017-02, Telecommunications Facilities, Christine Owens, Dir. of Plan. & Dev.

This consideration is an amendment to the zoning ordinance to address signage and filing deadlines. Public Hearing was held on Dec. 15th.

Introduction of Ordinance 2017-03, ROW Permitting for Small Cell Facilities, Dan Taylor, Town Attorney – This ordinance establishes the permitting procedures for small cell facilities in the right of way.

President Pea asked to **TABLE** Ordinance 2017-02 and 2017-03 until next Month

Introduction of Ordinance 2017-04, Policy for APRA Requests for Commercial Purposes, Dan Taylor, Town Attorney – This ordinance will allow our town to not share our records for commercial use.

Legislative Update, April Fisher, Town Manager – Gave a brief update on legislation. One example is House Bill 1002 - It will increase funding for road projects. Additional money will come from additional gas taxes and registration fees. Senate Bill 213 - Support Structures for Wireless Facilities. This one is very popular amongst towns.

Consideration of HCCF Grant Letter of Support, April Fisher, Town Manager – For the grant that we need to have signed and Memorandum of Understanding and to ask for permission for Town Manager to enter and execute the Letter of Support.

Motion and Second to allow the Town Council President to sign the Memorandum of Understanding HCCF Grant Letter of Support and to allow Town Manager to make amendment to the Understanding as suggested by Town Council By Siefker and Gritter. **APPROVED 4 – 0.**

COUNSELOR COMMENTS

- Council Member Siefker – Requested an Update of Road Projects for the year from Ben. April advised that Ben met with engineers. Announcements won't be made until August or September. Siefker said one area in his neighborhood has been patched several times and it isn't holding up.
- Council President Pea – Dan is working on establishing an Ordinance to get our fees back that we spend for sanitary inspections and water lines for new developments.

FUTURE AGENDA ITEMS

- Acceptance of Facility Infrastructure for Autumn Woods, Sec. 2
- Consideration of Ordinance 2017-03, ROW Permitting for Small Cell Facilities
- Consideration of Ordinance. 2017-04, Police for APRA Requests for Commercial Purposes
- Presentation from Smart Watt Energy
- Consideration of Ordinance 2017-02, Telecommunications Facilities

ADJOURNMENT

The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please

contact Christine Owens, Director of Planning & Development at (317) 894-6202 or planner@town-cumberland.com.

APPROVED