

## CUMBERLAND TOWN COUNCIL

February 15, 2017

### Minutes

The meeting was **CALLED TO ORDER** and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

**ROLL CALL** was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Member Brian Gritter, Council Member Mark Reynold, and Council Member Nicole Bell. Absent was Council Vice President Joe Siefker. Also Present: April Fisher, Michael Crooke, Steve Yagelski, Christine Owens, Attorney Dan Taylor. Minutes were taken by Deputy Clerk-Treasurer, Jill Hendley.

### **CONSENT AGENDA**

Claims Register

Feb. 1, 2017 - Minutes

Motion and Second to Approve the Consent Agenda

By Gritter and Reynold. **APPROVED 4 - 0**

### **CITIZENS COMMENTS (Maximum 5 minutes)**

none

### **STAFF REPORTS**

Michael Crook, Police Chief – Involved in Polar Plunge to help raise money for the Special Olympics. The PD will be getting a drug drop box from NASA, Neighborhood Against Substance Abuse. The box will be located at the PD during business hours for prescriptions.

April Fisher, Town Manager –

- **On track for 2017** – April compiled a list of staff ideas of goals and sent them to Council. Reynold suggested one work session to discuss and view the list. Council recommended a work session after the Town Council meeting on March 1<sup>st</sup>.
- **Buck Creek Trail** – April, Ben, and Christine, and Anna have attended numerous meetings with BF&S to make sure everything is on track and we are ready to begin.
- **HCCF** – April and Christine continue attending meetings to put together a joint grant application for a county-wide trail plan to connect all communities in Hancock County. They assisted in writing the RFQ for the plan and in reviewing an additional grant that has been submitted to the Hancock County Tourism Bureau. We will receive \$25000.00 towards the grant application. Also, the Greenfield Bank in Cumberland will be updating their building in the near future.
- **Misc.** – April attended the HEDC executive board meeting. April and Christine met with Heather Presley-Cowen with HPG Network to discuss the potential of using HOME funds in Cumberland and how having a local CHDO could assist us. April attended the Healthy Town meeting. April attended the Parks Council meeting. April and Erica received the town's 1782 Notice and discussed with Greg. There is nothing to challenge. Staff is currently updating the Risk Management plan to determine if any updates are needed. April reviewed the parks master plan LPA. April, Ben, and Christine attended the MPO's Long Range Transportation Plan meeting for Hancock County that was hosted in Greenfield.

### **Development and Planning Department**

- The **Healthy Town Committee** met February 7th. The committee has identified focus areas and will be developing recommendations over the next 4-6 weeks.

### **Executive Assistant/ Coordinator of Special Projects**

- Renee has scheduled annual training with Dan, Town Attorney for staff and all employees.
- Renee has been working with the Priority, the new phone company on the Comcast end to help smooth out the transition.
- Renee received news that the new website is coming right along.

### **Streets Department**

- Ben will be meeting with engineers in the coming weeks to start designing spring road projects and prepare them for bid.
- The department has requested to loan a reflectometer from LTAP to continue inventorying town signs.
- Ben will be attending road school at Purdue at the beginning of March.

### **Parks Report**

- Staff has begun clearing the shoulders of the Pennsy Trail
- The town attorneys have completed the contract for the Parks Master Plan. It will be executed soon.

### **Utilities Report**

- Jason has received and is investigating the following drainage complaint(s):  
11919 Starter – Citizen reported bubbling water coming from the ground in the swale area. Upon investigation, it turned out to be a broken water pipe. Citizens Energy was notified and the pipe was repaired.  
12021 Valley Brook Ct – Resident reported a sinkhole in her rear yard. Upon investigation, it turned out that the leak was coming from the sewer lateral, which is the homeowner's expense.
- Steve will be part of a MS4 education presentation at the Alliance of Indiana Rural Water Spring Conference in French Lick on March 15<sup>th</sup> & 16<sup>th</sup>. Katelynn and Jason will be at the Storm Water meeting on March 15<sup>th</sup> in Steve's absence.
- Steve represented the Indiana MS4 Partnership at its booth and attended education classes at the Storm Water Drainage Conference at Purdue University.

### **PUBLIC HEARING ON ESTABLISHING CAPITAL CUMULATIVE DEVELOPMENT FUND**

- Introduction of Ordinance 2017-0, Establishment of Capital Cumulative Development Fund

Public Comments  
(none)

Closed Public Hearing  
March 1<sup>st</sup> next Public Hearing

- Unsafe Building Order, 12120 Beckley Road Dan Taylor, Town Attorney Christine Owens – recommending to continue hearing to May 17, 2017.

Motion and Second to continue Public Hearing for Unsafe Building Order until May 17, 2017.  
Reynold and Gritter. **Approved 4 - 0**

### **OLD BUSINESS**

Update on Board and Commission Appointments – April Fisher, Town Manager - There is an opening on Sanitary Board and one opening on the Board of Zoning Appeals, and recommending one member be removed and replaced.

Motion and Second to Appoint April Fisher, Town Manager on Policy Committee as NPO and Council President Anna Pea to be Poxy.  
By Reynold and Gritter. **APPROVED 4 – 0**

## **NEW BUSINESS**

Annual Financial Report, Erica Salmon, Clerk Treasurer – Erica sent out full report to the Council Members. A one-page handout was distributed. The handout gives an overview graph of the whole report. Reynold expressed appreciation for the visual graphs on the overview handout and thanked Erica. Total Revenue was \$4,281,000.00. Total disbursements \$4,242,000.00. Erica will provide a comparable report from 2015.

Motion and Second to approve the 2016 Annual Financial Report  
By Gritter and Bell. **APPROVED 4 - 0**

## **COUNSELOR COMMENTS**

- Council Member Reynold – Suggested removing a couple of people from the Action Items on the Agenda for Staff Report since they have not been attending Council meetings. April will removed them.
- Council President Pea thanked the staff for putting together their goals. Reynold liked the list because it gives them something to go by.

## **FUTURE AGENDA ITEMS**

- Public Hearing for Establishment of Capital Cumulative Fund
- Presentation of staff goals and priorities for 2017
- Consideration of Ordinance 2017-01, Telecommunications Facilities Ordinance
- Town Council Training after meeting on March 1<sup>st</sup>.

## **ADJOURNMENT**

*The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or [planner@town-cumberland.com](mailto:planner@town-cumberland.com).*