

# CUMBERLAND TOWN COUNCIL

February 7, 2018

## Minutes

The Meeting was **CALLED TO ORDER** at 7:11 p.m. and the **PLEDGE OF ALLEGIANCE** was led by President Anna Pea.

**ROLL CALL** was taken by Clerk-Treasurer, Erica Salmon. Present were Council President Anna Pea, Council Vice President Joe Siefker, Council Member Nicole Bell, and Council Member Brian Gritter. Absent was Council Member Aaron Cutshaw. Also Present; Town Manager April Fisher, Assistant Town Manager Christine Owens, Chief of Police Michael Crooke, Director of Public Works Ben Lipps and Town Attorney Dan Taylor. Minutes were taken by Assistant to the Director of Public Works Katelynn Oleson.

### CONSENT AGENDA

Claims Register

A Motion was made by Gritter and a Second from Bell to approve Consent Agenda

**APPROVED 4-0**

### CITIZENS COMMENTS (*Maximum 5 minutes*)

(None)

#### 1. STAFF REPORTS

Michael Crooke, Police Chief – Chief reported that the end of year report is almost complete and will be available by the next meeting. He also reported that January was a busy month for the police staff. He would also like to meet with all council members to discuss upcoming projects

April Fisher, Town Manager –

**Gem Sale** – April has sent out the Gem Appraisal to all parties who have expressed interest. They have a lot of questions. The Council approved to have a preliminary offer due date on March 1<sup>st</sup>.

**HCI**- The HCI Team met on January 31<sup>st</sup> and chose the building block of placemaking. They are waiting to hear from OCRA as to when the Team will begin the training for the next step.

**Staff Update**- We have hired a new wastewater operator, Nick Bailey. Mr. Bailey previously worked for the Town of Speedway for almost ten years.

#### Planning and Development

**Hancock County Trails**- Open Houses are being scheduled. Dates will be announced early in the week of February 5<sup>th</sup>. There will be one held to focus on resident in New Palestine and Cumberland, though county residents can attend any of the open houses. There will also be stakeholder meetings as part of the public outreach component of the planning process.

#### Water

Ben is working to fine tune adjustments to reduce iron and it is improving as filter media is breaking in.

#### Streets

- Mobile 311 is reporting 63 new work orders have been created and 51 have been completed in the past 3 weeks.
- Staff has salted several times in the past three weeks.
- Ben is working with Wessler to get the CCMG projects bid out.

#### Parks

The Parks Master Plan surveys have been updated and will be advertised soon. We will advertise on facebook, the app, the town website and utility bills. BDMD will be assisting in advertising this. Also, we will be checking to see about possibly getting the link into a local newspaper.

## **NEW BUSINESS**

### Presentation of Annual Report

Erica Salmon presented a draft of the Annual Report. She will have the final report available at the next meeting.

### Consideration of Resolution 2018-06, Document Destruction

A Motion was made by Siefker and a Second from Gritter to destroy listed document after the following have been scanned: Bank Statements, Bank Reconciliations, Check Reconciliation for 2010, and Year End Appropriations from 2008. **Approved 4-0**

### Consideration of Resolution 2018-05, Declaring Surplus

A Motion was made by Siefker and a Second from Gritter. **Approved 4-0**

### Consideration of Ordinance 2018-01, Amending Zoning Ordinance Regarding Political Sign Regulations

Legislation amended regulations allowing political signs 60 days before election and ending the 6<sup>th</sup> day after election. A motion was made by Gritter and a Second from Bell. **Approved 4-0**

### Consideration of Ordinance 2018-02, Amending Zoning Ordinance Regarding Billboard Sign Regulations

A motion was made by Gritter and a Second from Siefker to approve the requirement change to the Ordinance. **Approved 4-0**

### Consideration of Resolution 2018-03, Interest in Purchase of 341 Buck Creek Road

A Motion was made by Gritter and a Second from Bell. **Approved 4-0**

### Consideration of Resolution 2018-04, Interest in Purchase of 11910 & 11916 East Washington St

A Motion was made by Siefker and a second from Gritter. **Approved 4-0**

### INDOT LPA Contract Approval

A Motion was made by Siefker and a Second from Gritter to approve the Community Crossing Matching Grant for street improvements. **Approved 4-0**

### Payment to Eric Prendergast for Electric Bill

A Motion was made by Gritter and a Second from Bell to approve the electric bill in the amount of \$112.28. **Approved 4-0**

### IPL Streetlight Upgrade Update

The light bulbs that are currently installed are no longer in production. The Council requested that a representative from IPL come and discuss how and why they are being upgraded.

### Legislation Update

Town Manager April Fisher gave a brief update on upcoming legislative bills pertaining to Annexation, Small Cell Facility Permitting, 1977 Fund, Civil Forfeiture, Survivor Benefits, Public Transportation and Operational Efficiencies.

## **COUNCILOR COMMENTS**

Council President Anna Pea requested that the lot next to Pizza King be maintained in the upcoming mow season. It was brought to the attention that the lot had been sold in a tax sale around October. That being said it will be a priority this year,

## **FUTURE AGENDA ITEMS**

2018 Staff Goals

American Legion Presentation to Police

Autumn Woods Sect. 3 Infrastructure Acceptance Bonds

## **ADJOURNMENT**

8:10 p.m.

*The Town of Cumberland acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements please contact Christine Owens, Director of Planning & Development at (317) 894-6202 or [planner@town-cumberland.com](mailto:planner@town-cumberland.com).*